

Finance Committee Report to PYM, August 2005

Finance Committee brings this report to Pacific Yearly Meeting (PYM) for sessions in August 2005. We hope that each of you attending PYM will read and understand this report before these recommendations are brought to plenary session for consideration and possible approval¹. Several of the proposals are significant and/or touch on issues which may yet be unresolved within the yearly meeting. Speak to a Finance Committee member if you have questions or concerns, preferably well before the budget and financial policy items are brought to plenary for consideration.

The Finance Committee meets just before Representative Committee in March² to consider interim financial requests, often budget augmentations, and to prepare the PYM Sessions fees and budget for the coming summer session³. The Session Budget cannot be dealt with earlier, as the contract is seldom defined and negotiated until about March or April. We also meet at PYM for urgent items and to receive requests and concerns from Friends in person when those were not given to us before PYM.

For the past three years, the committee has met for an extended weekend to be able to consider financial and financial policy issues in depth and to prepare the budget for the following PYM fiscal year. The prior norm – to meet as a committee once or twice a day for an hour or so during PYM sessions – nearly always led to interruptions, lack of continuity in considerations, postponement of significant issues, unfinished business, and frustration of committee members, many of whom wished to participate in the life of the Yearly Meeting. We prefer our recent practice, despite the increase in cost to the Yearly Meeting for travel.

Despite the committee's work to be prepared for the Yearly Meeting's consideration of the budget in August, we have not managed to avoid annual budget crises on the floor of plenary. The annual crisis has roots in our history and often in attempts to ignore or paper over divisions in the Yearly Meeting. We notice that, when the Yearly Meeting fails to deal with issues of structure, policy, and good order, long-standing concerns appear on the floor of plenary at the time we consider the budget; when Friends find no other avenue for plenary consideration of long-standing issues, they bring them to plenary where those issues touch the budget. If you read the introductory section of our report for last year, you will know of our concerns for the plenary sessions on finance and how we, PYM, have come to our present condition over many years, sometimes by having taken the easy road at the time, ignoring underlying concerns and potential pitfalls. Add to this our recent practice to expect all financial matters to reach a conclusion in less than an hour of plenary time when we spent the equivalent of a plenary and a half in an earlier generation to consider these matters with care and concern. Regardless of how PYM has functioned in the past, we must do the best we can to give corporate consideration of financial policies and budget amounts

¹ Sometimes we despair that too few Friends pay attention to financial reports and issues until, or unless, they appear on the plenary floor.

² RepCom meets the Saturday before the first Sunday in March and is thus sometimes the last day of February.

³ Finance Committee and the Registrars bring the Session budget for consideration and approval at RepCom in March. At the same time, the Registrars bring the proposed attendance fee schedule for approval.

within any given annual session's organization of plenary sessions; we must trust that Friends will prayerfully lead us on a path to Truth.

Fiscal Year 2005 Budget Augmentations

We received no augmentation requests for FY05 to consider at our extended May committee meeting. We did find that existing budgets and reserves would likely not quite cover our two delegates to the World Gathering of Young Friends, so we do recommend an augmentation to ensure we have adequate funds for this. **Finance Committee recommends for PYM approval that the budget for Young Friends Travel (5288) for fiscal year 2005 be augmented by \$1,000 to \$1,600, this amount to be balanced by increasing the transfer from reserves by \$1,000.** We may, of course, receive additional requests for augmentation during PYM sessions in August 2005; if so, and the cause seems proper, we may bring recommendations to plenary session for consideration.

The committee was also made aware of other possible requests for PYM funds which may or may not be brought to the floor for consideration. Finance Committee is prepared to give advice to the yearly meeting on one such possibility.

PYM Financial Policy Considerations

Finance Committee again sees the advantage of an extended committee meeting, as it allows us to consider the implications of our current practices and policies, which in turn, leads us to rectify some of those every year to serve PYM's needs and purposes. We particularly want to have policies and practices which will enable Nominating Committee to find one or more persons to act as PYM Treasurer and to make it possible for PYM to find someone to audit (or review) the PYM books at the change of Treasurers, as our minutes require. If we, the yearly meeting, persist with Byzantine polices, we will very soon be forced to hire a professional bookkeeper, which could increase our membership assessment by 30% to 50%⁴.

Finance Committee brings several policy changes to PYM, seeking approval by PYM. Even though Finance Committee keeps a nearly 30-year record of finance-related minutes⁵ of PYM and Representative Committee (RepCom) handy at all meetings, we find that some of our policies and practices are unrecorded (when they should be) or that some conflict with other policies.

Account #1725 and #5205 - Faith & Practice Inventory. [no PYM action required]
The 'value' (actually recoverable cost basis⁶) of our inventory of books is reflected in line item 1725 (Inventory of *Faith & Practice*). As *Faith and Practice* books are sold, their

⁴ We have considered whether to propose a different structure in PYM, i.e., to separate the bookkeeper function from the Treasurer function, that latter having oversight over the bookkeeper and analysis & reporting responsibilities to Finance Committee and PYM. We do not propose this radical change at this time!

⁵ When she was PYM Treasurer, Phyllis Jones prepared this record from as far back as she could find records (1976); FinCom keeps this up to date and so has electronic access to **all** finance-related minutes since 1981.

⁶ Agreement between PYM and AFSC Bookstore sets the selling price for the 2001 *Faith and Practice* at \$10, with \$8 per copy to be remitted to PYM. This arrangement does not seem to appear anywhere in PYM minutes or reports. The \$8/copy proceeds was designed to recover all the publishing costs of the book. Line item 1725 holds these recoverable costs as an asset.

proceeds will continue to be deducted from line item 1725 when the proceeds are received and put into line item 1701 (Treasurer's Checking Account). This converts books, an asset, into cash, a better asset. Finance Committee is concerned that we have received no information about inventory or sales of *Faith and Practice* at the AFSC bookstore in about two years. We have not had the time to follow up on this with AFSC.

Account #5211 - Support for Hawaii Friends: [no PYM action required at this time] For several years PYM has been sending money to the monthly meetings in Hawaii to subsidize visitation between the various meetings and worship groups on 5 of the Hawaiian Islands. The genesis and rationale for this \$400 item is not clear from the records (minutes) of PYM. The practice requires that the meetings request this money and explain what enrichment of the spiritual lives of the meetings and worship groups results before the money can be sent. Finance Committee may well recommend that this budget item be discontinued in the future.

Reserve Fund Limits:

Most reserve funds have caps so that they will not increase without bound⁷; some still have no limit. These caps are listed on the Notes page of the PYM financial reports. Finance Committee feels that all reserve funds restricted to a particular purpose should be limited (capped) to reasonable levels. (The Uncommitted Reserves, #2752, should not have a statutory cap; Finance Committee likes to keep this at about 100% - 150% of one year's expense budgets.) **Finance Committee recommends that PYM establish limits on**

the following Reserve funds:

2743 FWCC Section of the Americas Travel (5279) Reserve	\$500
2744 FGC Planning Committee Travel (5278) Reserve	\$500
2745 FUM Travel (5280) Reserve	\$1,500
2746 General Reunion of Friends, Mexico Travel (5281) Reserve	\$500

Representatives' Travel Reimbursement: RepCom and August Sessions:

The current practice is that Meetings' representatives to Representative Committee (March) and to PYM Sessions (August) are reimbursed for travel costs by a circuitous method: Treasurer sends 8¢/mile (round trip) to the Meeting when a representative attends and would not otherwise be reimbursed by PYM, e.g., by dint of holding another post, such as PYM committee clerk; the representative then requests reimbursement from his/her Meeting, perhaps at the usual 16¢/mi rate or as agreed by the Meeting⁸. It would simplify the local meeting treasurer's job and make life easier for the representatives if this arcane system were replaced with full (16¢/mi) payment directly from the PYM Treasurer. This would not seem to complicate the PYM Treasurer's job, but it would transfer costs from the local meeting to PYM to the extent that meeting representatives actually attend RepCom/PYM and have no other role for which they are reimbursed by PYM. The Travel to Representative Committee budget proposal is

⁷ Wider Fellowship travel Reserve (#2741) has a \$500 cap (96PYMRC-7); Young Friends Travel Reserve (#2742) has a \$2,500 cap (PYM 92-4); Friends Bulletin Travel (#2748) has a \$1,000 cap (PYM 96-4); Clerk's Travel & Discretion Reserve (#2713) has a \$2,000 cap (PYM 2004-10); Committee Supplemental Reserve (#2714) has a \$2,000 cap (PYM 2004-10); Equipment Purchase Reserve (#2722) has a \$1,500 cap (PYM 2004-10); Account Audit Reserve (#2723) has a \$4,000 cap (PYM 2004-10); and Latin American Concerns Reserve (#2749) has a \$1,500 cap (PYM 2004-10).

⁸ "March" is when RepCom meets, which sometimes is February; August is when PYM meets, which sometimes is July; 8¢ is half the statutory travel reimbursement rate (16¢) as periodically updated by PYM.

increased by \$1,000 to protect against possible increased PYM cost. **Finance Committee recommends that PYM approve a change in the policy for reimbursing representatives for travel cost to attend Representative Committee and PYM Sessions so that the PYM Treasurer will pay travel costs directly to the representatives, those not otherwise reimbursed by PYM, according with otherwise establish rates and amounts.**

Contingencies: Finance Committee is prepared to address the financial implications of other matters of business which may be brought to plenary for consideration so long as action can be held over to the next day.

PYM Reimbursement Policy for 'Conference Travel/PYM Delegates': PYM Delegates & Representatives

Last year Finance Committee brought forward a recommendation to change PYM policies on reimbursement of travel and related costs of our representatives and delegates to other Friends' organizations. That recommendation sprang in part from a steady stream of complaints to Finance Committee, the Treasurer, and to PYM over many years that we are being unfair and capricious in cost reimbursement to our delegates. The perceived inequity in reimbursement of costs of travel, housing, and meals incurred by our representatives and delegates was, in nearly all cases, established by PYM with eyes open and well intended myopia – not by capricious recommendations and actions by the Treasurer or Finance Committee. We try our best to follow policy established in PYM minutes⁹, when we can find them, and to rely on practice and tradition when we cannot¹⁰.

At Representative Committee earlier this year, Finance Committee's concern and recommendation that PYM change its practices in this area were considered and action taken:

RepCom 2005-03 We approved asking our Finance Committee to adopt a policy of providing full and equitable funding, in accordance with our spiritual practice, for liaisons and delegates. We ask our clerk to appoint an *ad hoc* committee to develop guidelines for the implementation of this policy, in light of financial, social, and ecological considerations.

The *ad hoc* committee has been working and may well bring useful thoughts to PYM this year to guide us in coming years as we develop budgets for our delegates, representatives, and liaisons to other organizations.

PYM Budget Proposals for Fiscal Year 2006 (October 1, 2005 through September 30, 2006)

Based on the information Finance Committee had in May after a request for input was sent to all committees and officers and any committee requests for changes in FY06 budgets received, we developed budget proposals which we will bring for PYM consideration and, we hope, approval.

⁹ One example is REPCOM 83-14: *The Meeting will name 5 representatives to AFSC Corporation, for 3-year terms. They will choose their own convenor, and one or more of them will attend the annual meeting of AFSC Corporation. Funds will be provided equivalent to one person's expenses.*

¹⁰ It is true that, in some cases, we cannot find minutes and have to rely on long-standing practice.

The proposed budget for PYM fiscal year 2006 is the far right column on pages 1 and 2 of the attached 5-page financial statements. The rest of the financial statements will be addressed separately by the Treasurer.

The budget proposal attached includes adjustments to a variety of line items based on experience and/or requests. It also includes some changes to the budgets for travel cost reimbursement for our delegates, representative, and liaisons. Most of the delegate travel line items show no change in budget for FY06; some show recommended increases. Finance Committee set the recommended budget amounts for delegate travel at the greater of FY05 budget or 60% of the guesstimated full cost¹¹ for the travel expected of the delegates. Note that this budget proposal also shows no budget amounts for contribution to PFOS or to FUM. We chose to leave these blank, i.e., at \$0 or "?", hoping to facilitate the yearly meeting's consideration of the main budget. We bring a separate item for action of a contribution to PFOS (the "?"). We have not prepared any proposal for FUM contribution for FY06; we await the yearly meeting's consideration of the report from those who traveled to FUM Triennial this year, carrying PYM's concerns as given them by Representative Committee.

Finance Committee brings the attached FY06 budget proposal to PYM for consideration, action, and approval in plenary session August 2005.

Finance Committee brings a proposal to budget a \$500 contribution to PFOS for FY06 to PYM for consideration, action, and approval.

Based on our expectation that this budget proposal will have been approved, Finance Committee recommends that the assessment level for member meetings remain the same in FY06 as it was in FY05.

Finance Committee recommends that PYM approve the FY06 assessment level for member meetings at \$36, keeping that for Mexico City at \$10.

PYM Financial Policies and Reimbursement Forms

Current PYM financial policy statements and reimbursement forms are available from Finance Committee clerk or Treasurer in paper form or electronically by e-mail. Please have all requests for reimbursement to the Treasurer before the end of the fiscal year, i.e., before the end of September. Also note that the treasury may well be locked down for a month or more before a new Treasurer gets the books and is authorized to sign checks.

Stratton C. Jaquette, Clerk
PYM Finance Committee¹²

¹¹ Full cost has usually been limited to economy (plan-ahead) airfare plus a range of other expenses from (1) registration, room, and board fees for conferences where such are required or (2) nothing more than travel where other Friends are expected to provide hospitality (housing and food).

¹² DJ Bloom, Nancy Curdts, Kitty Bergel, Karen Lawrance, Cliff Lester, Sherri Sisson, David Barrows, and Stratton Jaquette (& Registrars and Statistical Clerk, *ex officio* for some topics)

Pacific Yearly Meeting of the Religious Society of Friends

Final FY2004; Interim FY2005	FY2004 10/1/2003 to 9/30/2004			FY2005 10/1/2004 to 9/30/05			FY06 Budget
	Budget	Actual	Transfer	Budget	Actual YTD	Transfer	10/1/05-9/30/06
REVENUE							
as of July 20, 2005							
4100 — Miscellaneous Contributions to PYM	\$500	\$595.00		\$500	\$0.00		\$500
4101 — Contributions from Member Meetings	52,000	54,288.00		54,468	49,500.00		54,730
4104 — Interest on Invested Capital	500	835.83		750	1,024.75		1,000
4105 — Transfer from (to) Reserves	13,625	-2,804.22		7,257	-29,619.62		6,695
TOTAL REVENUE	\$66,625	\$52,914.61		\$62,975	\$20,905.13		\$62,925
EXPENSES							
GENERAL EXPENSES							
5202 — Clerk's Travel & Discretionary R2713	\$600	\$600.00	531.84	\$500	\$90.21		\$500
5203 — Expenses of the Officers	2,000	1,291.49		2,000	201.20		750
5204 — PYM Minutes	1,000	208.34		1,000	0.00		750
5206 — Young Friends PYM Scholarship	3,000	3,000.00	917.25	3,000	0.00		3,000
5207 — Equipment Purchase R2722	250	250.00	-28.52	250	0.00		250
5208 — Travel to Representative Committee	6,000	5,962.50		6,500	1,570.24		7,500
5209 — Young Friends Officers' Expense	100	0.00		100	0.00		100
5210 — Audit Account R2723	300	300.00	300.00	300	0.00		500
5211 — Hawaii Regional Support	400	0.00		400	0.00		400
5212 — Latin American Concerns Outreach R2749	400	400.00	400.00	0	0.00		0
5213 — PYM Attendance Assistance Fund (M&O)	5,000	4,918.40		5,000	0.00		5,000
5262 — Friends Bulletin	8,500	8,500.00		8,500	8,500.00		8,500
5214 — Holding Corporation Expenses	25	0.00		25	0.00		25
SUBTOTAL GENERAL EXPENSES	\$27,575	\$25,430.73		\$27,575	\$10,361.65		\$27,275
COMMITTEE EXPENSES							
5221 — Ad Hoc Committees	\$3,200	\$878.31		\$200	\$0.00		\$200
5222 — Children's Program	500	476.60		600	0.00		600
5223 — East-West Relations	300	174.84		300	0.00		300
5224 — Discipline	600	350.10		600	0.00		600
5225 — Finance	1,300	931.14		1,300	891.19		1,300
5227 — Junior Yearly Meeting	300	0.00		300	0.00		300
5228 — Ministry & Oversight	6,100	2,614.74		5,000	1,608.08		4,500
5229 — Nominating	1,300	798.13		1,300	751.82		1,300
5230 — Peace & Social Order	1,400	0.00		1,000	0.00		600
5231 — Religious Education for Children	600	469.44		1,000	531.84		1,000
5232 — Secretariat	50	0.00		50	0.00		50
5233 — Sites	300	0.00		300	73.25		300
5235 — Unity with Nature	300	300.52		300	35.34		300
5236 — Wider Fellowship Among Friends R2741	100	100.00	100.00	100	0.00	0.00	0
5237 — Committee Supplemental Expense R2714	500	500.00	-126.84	750	505.25	0.00	750
5238 — Latin American Concerns	50	0.00		50	0.00		50
SUBTOTAL COMMITTEE EXPENSES	\$16,900	\$7,593.82		\$13,150	\$4,396.77		\$12,150

Pacific Yearly Meeting of the Religious Society of Friends

Final FY2004; Interim FY2005	FY2004 10/1/2003 to 9/30/2004			FY2005 10/1/2004 to 9/30/05			FY06 Budget
	Budget	Actual	Transfer	Budget	Actual YTD	Transfer	10/1/05-9/30/06
SUPPORT OF FRIENDS ORGANIZATIONS							
5251 — Friends Committee on National Legislation	\$1,000	\$1,000.00		\$1,000	\$0.00		\$1,000
5252 — Friends Committee on Legislation	500	500.00		500	0.00		500
5254 — FWCC	1,500	1,500.00		1,500	0.00		1,500
5255 — Quaker United Nations Office NY	500	500.00		500	0.00		500
5256 — William Penn House, Washington	200	200.00		200	0.00		200
5258 — Earthlight	500	500.00		500	0.00		500
5259 — PFOS	500	500.00		500	0.00		?
5260 — AFSC (HI/Pasadena/Oakland/Books)	1,600	1,600.00		1,600	0.00		1,600
5261 — Friends House Moscow	1,000	1,000.00		1,000	0.00		1,000
5263 — Right Sharing of World Resources	800	800.00		800	0.00		800
5264 — Friends General Conference	500	500.00		500	0.00		500
5265 — Friends United Meeting (Note 1)	500	500.00		500	500.00		0
5266 — Quaker Earthcare Witness	500	500.00		500	0.00		500
SUBTOTAL SUPPORT OF FRIENDS ORGS.	\$9,600	\$9,600.00		\$9,600	\$500		\$8,600
CONFERENCE TRAVEL/PYM DELEGATES							
5271 — Friends Bulletin Board R2748 (3) [3]	\$1,600	\$1,506.89	\$0.00	\$1,600	\$0.00	\$0.00	\$1,600
5275 — AFSC (5) [3]	1,700	1,700.00		1,700	0.00		1,700
5276 — FCL (1) [1]	100	0.00		100	0.00		100
5277 — FCNL & William Penn House (6/1) [2/1]	1,700	1,133.32		1,700	1,700.00		3,050
5278 — FGC Central Committee R2744 (1) [1]	400	400.00	-208.31	400	0.00	0.00	400
5279 — FWCC, Section of the Americas R2743 (5)[2]	1,200	939.85		1,200	1,200.00	-200.00	1,800
5280 — Friends United Mtg. (Triennial) R2745 (1)[1]	350	350.00	350.00	350	0.00	0.00	350
5281 — Gen. Reunion of Friends Mexico R2746 (1)[1]	350	350.00	350.00	350	0.00	0.00	350
5282 — Friends House Moscow (2) [1]	1,200	1,200.00		1,200	1,200.00		1,200
5283 — Evangelical Friends Church Southwest (1) [1]	150	0.00		150	0.00		150
5286 — Quaker Earthcare Witness (2) [1]	600	0.00		600	0.00		700
5287 — FWCC Triennial R2747 (3) [2]	1,700	1,700.00	1,700.00	1,700	0.00	0.00	1,700
5288 — Young Friends Travel R2742	500	500.00	500.00	600	1,110.10	0.00	600
5289 — Friends Peace Team Board (2) [1]	1,000	510.00		1,000	436.61		1,200
SUBTOTAL CONFERENCE TRAVEL/PYM DEL.	\$12,550	\$10,290.06		\$12,650	\$5,646.71		\$14,900
TOTAL EXPENSES	\$66,625	\$52,914.61	\$4,785.42	\$62,975	\$20,905.13	-\$200.00	\$62,925

Notes on Expense accounts with a bold face **R27XX** after the account name have a reserve fund on page 4. Money Transfers between. A positive transfer means that funds remaining in the expense account were transferred to the associated reserve. A negative transfer takes from the reserve. (Secret decoder ring: "Actual" - "Transfer" = money spent.)

Note 1: FUM contribution diverted to expenses of additional delegate(s) in FY05 per RepCom 2005-04.

Pacific Yearly Meeting of the Religious Society of Friends

Balance Sheet 2004 and Current Year 2005 as of 7/20/05

Notes	Final FY 2004, Interim FY 2005 Account Number and Title	Balance as of 9/30/03	FY 2004 Additions	(Reductions)	Balance as of 9/30/04	FY 2005 Additions	(Reductions)	Balance as of 7/20/05
ASSETS								
	1701 — Treasurer's Checking Account	\$27,495.36	\$57,914.49	\$55,072.61	\$30,337.24	\$51,945.65	\$24,423.13	\$57,859.76
1	1704 — Invested Capital	69,776.24	365.15	0.00	70,141.39	10,931.29	0.00	81,072.68
2	1705 to 1709 — Accounts Receivable	18,718.50	0.00	0.00	18,718.50	0.00	10,718.50	8,000.00
	1706 — Prepaid Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1	1724 — FGC Meeting House Fund	10,000.00	0.00	0.00	10,000.00	0.00	0.00	10,000.00
3	1725 — Inventory of Faith & Practice	23,101.00	0.00	0.00	23,101.00	0.00	0.00	23,101.00
TOTAL ASSETS		\$149,091.10	\$58,279.64	\$55,072.61	\$152,298.13	\$62,876.94	\$35,141.63	\$180,033.44
LIABILITIES AND RESERVES								
*	2701 — Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4	2712 — Student Conscience Fund	17,744.50	45.97	0.00	17,790.47	33.69	0.00	17,824.16
7a	2713 — Clerk's Travel & Discretion (5202) Reserve	858.91	535.00	0.00	1,393.91	0.00	0.00	1,393.91
7a	2714 — Committee Supplemental (5237) Reserve	1,330.80	0.00	202.00	1,128.80	0.00	0.00	1,128.80
5	2721 — Pre-Publishing Reserve (Faith and Practice)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5	2721.1 — Publishing Stock (Faith & Practice)	16,562.56	0.00	0.00	16,562.56	0.00	0.00	16,562.56
7a	2722 — Equipment Purchase (5207) Reserve	750.00	0.00	28.52	721.48	0.00	0.00	721.48
7a	2723 — Account Audit (5210) Reserve	1,190.00	300.00	0.00	1,490.00	0.00	0.00	1,490.00
	2731 — Brinton Visitor Reserve (M&O)	3,533.86	1,240.00	1,759.42	3,014.44	750.00	0.00	3,764.44
	2733 — Fund for Concerns (M&O)	4,456.86	826.00	0.00	5,282.86	400.00	600.00	5,082.86
	2734 — Sharing Fund (M&O)	1,744.01	183.84	817.00	1,110.85	150.00	0.00	1,260.85
6	2735 — FGC Scholarship	18,270.00	0.00	0.00	18,270.00	0.00	0.00	18,270.00
7a	2736 — Unity with Nature Project Reserve	624.85	50.00	0.00	674.85	150.00	0.00	824.85
7a	2741 — Wider Fellowship Travel (5236) Reserve	508.01	100.00	0.00	608.01	0.00	0.00	608.01
7a	2742 — Young Friends Travel (5288) Reserve	920.75	1,567.25	0.00	2,488.00	0.00	2,488.00	0.00
7a	2743 — FWCC, Sec. of Amer. Travel (5279) Reserve	200.00	0.00	0.00	200.00	0.00	200.00	0.00
7a	2744 — FGC Travel (5278) Reserve	725.65	0.00	208.31	517.34	0.00	0.00	517.34
7b	2745 — FUM Travel (5280) Reserve	1,634.68	350.00	0.00	1,984.68	0.00	230.00	1,754.68
7b	2746 — Gen. Reunion Fr. Mex. Travel (5281) Reserve	0.00	350.00	0.00	350.00	0.00	0.00	350.00
7b	2747 — FWCC Triennial Travel (5287) Reserve	4,230.00	1,700.00	4,230.00	1,700.00	0.00	0.00	1,700.00
7a	2748 — Friends Bulletin Travel (5271) Reserve	1,000.00	0.00	0.00	1,000.00	0.00	0.00	1,000.00
7a	2749 — Latin American Concerns (5212) Reserve	1,200.00	400.00	0.00	1,600.00	0.00	0.00	1,600.00
9	2750 — PYM Attendance Assistance Fund	613.24	0.00	0.00	613.24	150.00	0.00	763.24
8	2751 — Budget Expense Commitments	0.00	59,179.80	59,179.80	0.00	57,572.13	57,572.13	0.00
8	2752 — Uncommitted Reserves	70,992.42	57,250.19	54,445.97	73,796.64	99,078.12	69,458.50	103,416.26
TOTAL LIABILITIES AND RESERVES		\$149,091.10	\$124,078.05	\$120,871.02	\$152,298.13	\$158,283.94	\$130,548.63	\$180,033.44

Pacific Yearly Meeting of the Religious Society of Friends

Balance Sheet 2004 and Current Year 2005 as of 7/20/05

Explanatory Notes for Items on Page 4.

* When expenses are submitted and paid after the close of the fiscal year, they are reported as Accounts Payable.

1. In 2005 The Student Conscience Fund has \$9,816.61 in World Savings; The Money Market fund has \$46,000 at Working Assets. Wells Fargo has two CD's \$14,492.27 & 10,763.80; FGC Meeting House Fund has \$10,000. The Peace Tax Fund was closed as of 9/30/03.

2. Accounts receivable is one loan from the Student Conscience loan of \$8,000.

3. *Faith and Practice* Inventory: We received payment on 11/14/02 from the AFSC bookstore of \$11,640, making the current balance of *Faith and Practice* Inventory (recoverable cost basis) \$23,101.

4. Student Conscience Fund balance on 7/2005 of \$17,816.61 includes an outstanding loan of \$8,000 and \$9,816.61 in cash.

5. Reserve for pre-publication expenses of next PYM *Faith and Practice*, per PYM 2004-09.

6. This scholarship is for young people to participate in FGC; began in 2000 at \$20,460.00. FGC gives out the funds. We have the criteria on hand. In 2003 \$450 was awarded - none in 2004 or 2005; the current balance is \$18,270.

7a.) Reserve Funds are tied to current year expense line items: 2713 Clerks Travel & Discretionary cap is \$2000; 2714 Committee Supplemental Expense cap is \$2000; 2722 Equipment Purchase cap is \$1500; and 2723 Audit Account cap is \$4000 (PYM 2004-10). 2741 Wider Fellowship Travel Reserve cap is \$500 (96PYMRC-7). 2742 Young Friends Travel Reserve cap is \$2,500 (PYM 92-4). 2748 Friends Bulletin Travel has a cap of \$1000. 2749 Latin American Concerns cap is \$1500 (PYM 2004-10). 2744 FGC Travel and 2743 FWCC Section of the Americas do not have a cap.

7b.) Travel reserves: PYM has agreed to put aside a portion of the costs for delegate travel each year when event occurs other than every year - 5281 meets every 18 months while 5280 and 5287 meet every 3 years.

8. These are the only funds available for general PYM use. Use of 2751 was discontinued 2004. Since 10/1/94 the Registrar's Checking account, including expenses and income connected with the annual sessions, is reported separately (see page 5).

Status of Other Funds

East-West Relations Committee reported a balance as of 9/30/02 of \$6,873.31, as of 8/01/03 \$11,177.31, as of 9/30/03 \$4,455.94, and as of 9/1/04 was \$9,069.29. The balance as of 6/30/05 is \$10,478.52.

Pacific Yearly Meeting of the Religious Society of Friends

Financial Year 2004 Final Report and Current year 7/20/05

PYM SESSION ACCOUNT							
	FY2003 10/1/02 to 9/30/03		FY2004 10/1/03 to 9/30/04		FY2005 10/1/04 to 7/20/05		
	Budget	Actual	Budget	Actual	Annual Budget	Actual to date	
PYM SESSION REVENUE							
6110 — Miscellaneous Contributions	\$200	\$0.00	\$0	\$608.02	\$0	\$0.00	
6111 — Fees from Attendees	139,800	132,298.32	115,200	115,360.83	115,200	67,892.10	
6113 — Fees paid from PYM Funds			0	7,718.15	8,000	0.00	
6114 — Interest on PYM Sessions Accts.	0	23.17	0	18.14	0	16.26	
6115 — Transfer from (to) Reserves	400	-1,950.14	0	-10,014.20	-3,000	-52,488.46	
TOTAL PYM SESSION REVENUE	\$140,400	\$130,371.35	\$115,200	\$113,690.94	\$120,200	\$15,419.90	
PYM SESSION EXPENSES							
6220 — Registrar's Expenses	\$1,000	\$635.65	\$1,000	\$1,079.44	\$1,000	\$182.90	
6221 — Secretariat's Expenses	1,000	654.00	1,000	361.46	1,000	0.00	
6222 — Arrangement Clerk Expenses	800	196.94	800	864.71	800	0.00	
6223 — Children's Program	6,500	4,725.38	6,000	5,529.34	6,000	0.00	
6224 — Cost of Facilities	125,000	122,921.00	100,000	102,595.02	105,000	15,000.00	
6225 — Junior Yearly Meeting	4,700	504.54	4,000	2,125.00	4,000	0.00	
6226 — Young Friends	200	0.00	200	250.72	200	0.00	
6227 — Breakage and Equipment	200	267.70	200	0.00	200	0.00	
6228 — PYM Clerk's Invited Guests	500	0.00	500	0.00	500	0.00	
6229 — Insurance	250	211.14	250	230.00	250	237.00	
6230 — Support Professions	250	250.00	1,250	655.25	1,250	0.00	
6232 — Returned Check Fees	0	5.00	0		0	0.00	
6533 — Uncollectable debts-written off						0.00	
TOTAL PYM SESSION EXPENSES	\$140,400	\$130,371.35	\$115,200	\$113,690.94	\$120,200	\$15,419.90	
PYM SESSION BALANCE SHEET							
	Balance as of 9/30/03	FY 2004		Balance as of 9/30/04	FY 2005 to Date		Balance as of 7/20/05
		Additions	(Reductions)		Additions	(Reductions)	
ASSETS							
6303 — Registrar's Checking Account	\$28,249.41	\$127,452.00	\$117,437.83	\$38,263.61	\$68,719.86	\$26,949.90	\$80,033.57
6305 — Accounts Receivable	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ASSETS	\$28,249.41	\$127,452.00	\$117,437.83	\$38,263.61	\$68,719.86	\$26,949.90	\$80,033.57
LIABILITIES AND RESERVES							
6451 — Accounts Payable	\$10,718.50	\$0.00	\$0.00	\$10,718.50	\$0.00	\$10,718.50	\$0.00
6452 — Attendance Assistance Fund Res.	3,531.95	0.00	0.00	3,531.95	0.00	0.00	3,531.95
6455 — PYM Session Reserves	13,998.96	127,452.03	117,437.83	24,013.16	68,719.86	16,231.40	76,501.62
TOTAL LIABILITIES AND RESERVES	\$28,249.41	\$127,452.03	\$117,437.83	\$38,263.61	\$68,719.86	\$26,949.90	\$80,033.57