

As Approved during Plenary IX Minute PYM 2005-13 8th Month 6, 2005

BYLAWS OF PACIFIC YEARLY MEETING OF THE RELIGIOUS SOCIETY OF FRIENDS

Article I. Principal Place of Business

The principal place for the transaction of the business of the corporation and address for the receipt of official correspondence is 65 Ninth Street, San Francisco, California 94103. The principal place for the transaction of business may be changed by action of the yearly meeting without amendment of the bylaws; however, notice of any such change shall be given to the Secretary of State within ten (10) business days.

Article II. Membership

Members of the corporation shall be those persons who have made formal application and been accepted into membership in any monthly meeting of Pacific Yearly Meeting of the Religious Society of Friends.

Monthly meetings in Pacific Yearly Meeting of the Religious Society of Friends shall be expected to contribute regularly to Pacific Yearly Meeting. No individual member shall be liable for dues or assessments.

Neither any person who is now or who later becomes a member of this corporation, nor any meeting of the Religious Society of Friends, shall be liable to the yearly meeting or its creditors for any indebtedness or liability, and any and all creditors of this corporation shall look only to the assets of the corporation for payment of any indebtedness or liability.

Article III. Governance

The governing authority of this corporation is vested in its members and there is *no* board of directors separate or distinct from the members. All decisions and actions, including the adequacy of the number of members in attendance to act, shall be taken by the process of seeking unity in the manner of Friends, as more particularly described in *Faith and Practice, A Guide to Quaker Discipline in the Experience of Pacific Yearly Meeting of the Religious Society of Friends*, 2001 edition, or in subsequent editions of said *Faith and Practice*.

Article IV. Officers

The Presiding Clerk of Pacific Yearly Meeting shall be the principal corporate officer and shall preside over plenary meetings of the corporation's membership. In the event the Presiding Clerk shall for any reason fail to perform the functions or duties of this office, the most recent available Presiding Clerk of Pacific Yearly Meeting shall perform the functions and duties.

Attachment J: Bylaws of PYM (continued)

The Recording Clerks shall record and keep minutes of all meetings of the membership and shall discharge such other duties as may from time to time be prescribed by the meeting.

The Treasurer shall receive, hold, record, account for, and disburse funds under the direction of the meeting.

Article V. Meetings of the Corporation

If no other date is set, an annual meeting of Pacific Yearly Meeting shall be held during, or as close as reasonably feasible to, the first week of the eighth month of each year at a time and place set by the Presiding Clerk. The members of the corporation shall be given at least sixty (60) days' notice thereof.

As described in *Faith and Practice*, Pacific Yearly Meeting's Representative Committee shall meet between annual meetings of the corporation to season concerns and transact necessary business. Representative Committee members shall be given at least thirty (30) days' notice of any such meeting.

Special meetings of the corporation's members may be called by the Presiding Clerk. The members of the corporation shall be given at least thirty (30) days' notice thereof. The purpose(s) of such meeting shall be stated in the notice.

Article VI. Nomination and Selection of Officers

Nomination and selection of officers, committee clerks, committee members, representatives and delegates shall be seasoned and made in the manner of Friends.

Terms of office for officers and clerks of committees are from the end one yearly meeting to the end of the next yearly meeting and until a successor qualifies, except that the Treasurer and Clerk of the Finance Committee shall serve until the end of the fiscal year and until a successor qualifies, unless the members of the corporation shall specify and approve otherwise. Representatives, delegates, and members of committees are normally appointed to serve three year-terms.

If a vacancy should occur before the end of a term, a replacement shall be seasoned and approved in the manner of Friends and, upon approval, the individual shall immediately take office.

Article VII. Amendments

These bylaws may be amended at any meeting of the corporation, provided that the text of any proposed amendment has been given in writing to the members of the corporation at least sixty (60) days before any amendment is approved.

The Articles of Incorporation may be amended in the same manner as is prescribed above for the amendment of these bylaws.

Plenary IX 8th Month 6, 2005