

Pacific Yearly Meeting Registration Instructions

To simplify the registration process, registration is by mail and payment is by check.

Family Last Name: Complete the identifying information at the top, including one "Family Last Name" which we will use to locate your record when you arrive.

Names: Complete one line for each person in your family who will be attending Yearly Meeting. Give each person's email address. We will send the registration confirmation and advance documents by email to the first person listed.

Please provide each person's age. This information is required for both program and facility-use planning. We will not intentionally reveal your age to your partner, children, parents, etc.

Worship-Sharing Groups are small groups that meet daily and share responses to queries. For many Friends these groups are the most meaningful time at Yearly Meeting. There will be two sets of Worship-Sharing groups, morning and afternoon. The morning groups are held at the same time as Bible study. The afternoon groups at the same time as Transformative Quakers. If you want to be in a couples' worship-sharing group, write a "C". Drop-in groups are available for people attending less than the entire session.

Housing: If you are staying overnight you may register for the full session or for any number of consecutive nights.

Accommodations at Walker Creek Ranch are of four types: 1) Camping; 2) Large "economy" dorms (up to 12 people per room), with bathrooms in adjacent building; 3) Like #2 but with bathrooms in the same building; 4) Semi-private (2-4 per room). The number of semi-private rooms is very limited. There are wheelchair accessible rooms.

Teens: Parents have the option of having older teens stay with their parents or in separate girls' and boys' teen lounges at the economy dorm rate. Indicate this choice on your registration form.

The listed charges do **not** include sheets, blankets or towels, a set of which may be rented from Walker Creek Ranch for \$25 for the week.

Day attenders: Day attendance registration, with lunch, is available. Friends may attend the meeting for memorials without registering.

Fees: Enter the cost for each person at the end of the row. For example, the cost of an adult camping without linens for the entire session would be \$380. Add the fees for all people in your family and any linen charges. Enter this amount under "Total Fees."

Early discounts and late fees: Add or subtract the late fees or early registration discount if either applies to you. The amounts are shown on the face of the registration form. To receive the early registration discount the form and **full payment** (less any expected scholarship assistance or reimbursement of expenses as a teacher) must be postmarked no later than May 19, 2014.

Registration forms postmarked after June 9, 2014 will be assessed the late fee shown on the form. Late registrations involve a lot of time on the part of the Registrars and Arrangements people, as well as the staff at Walker Creek Ranch. We cannot guarantee registrations

postmarked after June 9, 2014, as we must inform Walker Creek Ranch of who will be attending in advance.

Donations: Donations help provide scholarships for Friends who cannot attend Yearly Meeting without financial assistance. Add your donation and Sub Total together for the Total Due.

Financial Aid: If you expect to receive financial assistance, or if your fees will be reduced because a family member is working with the Children's Program or Junior Yearly Meeting, enter the amount here.

Amount Enclosed: You may enclose as little as 25% and your balance will be due upon arrival at Yearly Meeting. It makes registration simpler if you pay all your fees in advance.

Balance Due: This is the amount you will pay when you arrive at Yearly Meeting.

Refunds - Full refunds are available through June 9, 2014. Cancellations made after this date will be charged a \$100 fee.

Financial Aid - Assistance is available and you are encouraged to apply. It is best to do this promptly, on the separate form provided, which you should submit first to the designated committee of your Monthly Meeting. If necessary, your Monthly Meeting can request additional funds from the Yearly Meeting to supplement the support it can offer. (A separate letter will be sent to Meeting Clerks explaining the financial aid process.) Financial aid Applications must be submitted to the Yearly Meeting by your Monthly Meeting by May 31.

The Yearly Meeting's financial aid funds are limited, and requests will be considered in the order they are received. Also, please act early enough to take advantage of the early registration discount. You may submit your registration form even if you are still waiting for an answer on your scholarship request. Enter the anticipated financial aid amount and pay any remaining estimated balance with your registration.

Pets: No pets are allowed at Walker Creek Ranch. Trained service animals are allowed.

Friends who are not members or attenders of a monthly meeting, or who have other special circumstances relating to financial assistance needs, should see the separate application form for contact information.

Mail the completed registration form, children's/Junior Yearly Meeting documents and your check or money order payable to Pacific Yearly Meeting to:

Pacific Yearly Meeting Registration
c/o Berkeley Friends Meeting
2151 Vine Street
Berkeley CA 94709-1533

For SCQM carpool/vanpool information, email carpools@scqm.org

To arrange transportation from bus, train, etc., email transportation@pacificyearlymeeting.org

Questions? Call Joe Magruder, the Berkeley Meeting Registration Team coordinator, at 510 528 9366 or email him at joemagruder@juno.com.

Pacific Yearly Meeting - July 14-19, 2014 - Walker Creek Ranch
 READ INSTRUCTION PAGE BEFORE ATTEMPTING TO COMPLETE THIS FORM

Family Last Name (for filing) _____ Address _____
 Main Contact Phone _____ City/State/ZIP/Country _____
 Main Contact E-Mail _____ Meeting/Worship Group _____

Name as desired on the name tag		Information for list to be distributed to all attendees										Days		Overnight Attender		Day Attender	Cost for this person
First	Last	Cell Phone	E-mail address	First PYM? (See note)	Age (or decade)	School grade in Fall 2014	(A) Volunteer	(B) AM group	(B) PM group	Special needs: Y/N (below)	Prefer female or male	Day Arriving	Day Leaving	(C) Lodging	Linens?	(D) Type	
<i>example: George</i>	<i>Fox</i>	<i>(xxx) xxx-xxxx</i>	<i>xxxxxx@xxxxxx</i>	<i>N</i>	<i>39</i>	<i>na</i>	<i>3</i>	<i>2</i>	<i>5</i>	<i>N</i>	<i>M</i>	<i>Mon</i>	<i>Sat</i>	<i>1R</i>	<i>N</i>	<i>na</i>	<i>\$</i>

Notes:

- (A) **Volunteer:** Everyone is encouraged to volunteer in some way. Indicate in which area(s) you would like to serve:
 (1) Arrangements, (2) Secretariat, (3) Children's Program, (4) JYM, (5) Book and Crafts store, (6) health professional willing to be "on call" if needed.
 (B) **Worship-sharing** shares time with other groups, including Bible study and Transformative Quakers. Indicate choices for both AM (10:15-11:30) and PM (1:30-3) times:
 (1) traditional WS (same group all week), (2) all-week couples WS, (3) drop-in WS, (4) Bible study (AM only), (5) Transformative Quakers (PM only), (6) JYM or Children's Program.

(C) **Overnight lodging:**

- (1) Adult in dorm room (1P/1R), semi-private room (if available) (1S), or camping (1C)
 (2) Young Adult Friend (19 to 25) in dorm room (2P/2R), semi-private room (2S), or camping (2C)
 (3) Youth (13 to 18) in family dorm (3P/3R), semi-pvt room (2S), camping (3C), JYM area (3J)
 (4) Child (6 to 12) in dorm room (4P/4R), semi-private room (4S), or camping (4C)
 (5) Infant/child (0-5) in dorm room (5P/5R), semi-private room (5S), or camping (5C)
 You may register for any number of consecutive nights.
 Overnight includes supper, breakfast, and lunch, starting with supper on Monday. No Monday lunch.
 Cost for pillow, blanket, sheets, and towels is \$25 per week, or you may bring your own.

Room/wk*	Room/wk**	Room/day	Semi-pvt/wk	Semi-pvt/day	Camping/wk	Camping/day	JYM or YF/wk	JYM or YF/d
\$480	\$505	\$100	\$640	\$130	\$380	\$80	na	na
\$245	\$270	\$55	\$290	\$60	\$230	\$50	\$230	\$50
\$245	\$270	\$55	\$290	\$60	\$230	\$50	\$230	\$50
\$150	\$175	\$35	\$260	\$55	\$120	\$30	na	na
\$0	\$0	\$0	\$0	\$0	\$0	\$0	na	na

If you are a first-time attender, reduce the weekly fee by \$40 per person, but not to less than 0.
 *First Room/wk is for room in building with bathroom in adjacent building - Code P.
 **Second Room/wk is for room in building with bathroom in the building - Code R..

(D) **Commuter**

- (1) Adult - for supper, add \$15 per day
 (2) JYM/Young Friends (age 13 to 25) - for supper, add \$10 per day.
 (3) Child (6 to 12 years) - for supper, add \$5 per day.
 (4) Young child (0 to 5 years) - no charge
 Commuter fees include lunch (L), except Monday. Supper (S) is an additional cost.
 There is no charge for attending Meeting for Memorials. Does not include meals.
 Commuter fees are \$10 less on Monday and Saturday.

Per Day: Lunch (L)	Per Day: Lunch & Supper (S)
\$50	\$65
\$40	\$50
\$20	\$25
\$0	\$0

Total fees from above	=
Less 5% early discount posted on/before 5/19/14	-
Plus 5% late fee posted after 6/9/14	+
Subtotal	=
Plus donation	+
Less expected financial aid or stipend	-
Total due	=
Amount enclosed - at least 25% of total	-
Balance due at PYM	=

Special needs - explain and indicate which person.

- () Diet (circle): omnivore, vegetarian, vegan
 Other diet specifics:
 () Wheelchair accessible room and bath:
 () Mobility needs (eg centrally located room or no stairs):
 () Sleeping issues (eg snorer, CPAP machine, light sleeper):
 () Properly identified service animal (no pets)
 () Other (specify):

How many children 0-5 need an actual bed?

Roommate preferences:

Minor Attending Without a Parent
 Signed forms must be mailed and received
 Name and Meeting of sponsor:

Transportation assistance needed: specify person, place, carrier, and time of arrival:
 () Air () Train () Bus (other)

Other Important Notes - Please read this and separate instruction page.

- * Weekly fees for first-time attenders are \$40 less than those shown (but not less than 0).
- * Mail form, payment and any Children's Program and/or JYM forms to **PYM Registrations, c/o Berkeley Friends Meeting, 2151 Vine Street, Berkeley, CA 94709-1533**. (Alternately, you may register online at www.pacificyearlymeeting.org.)
- * However you register, your registration will not be complete until a check or money order, payable to Pacific Yearly Meeting, is received at the above address. We are not accepting credit cards.
- * Registration must be accompanied by at least 25% of the total fees due (less expected financial assistance or stipends).
- * Registrations for persons under age 18 will not be accepted until signed and completed JYM and Children's Program forms are received at the above address (forms available at www.pacificyearlymeeting.org).
- * Financial assistance information and forms are available at www.pacificyearlymeeting.org.
- * For the early discount, all fees (less expected financial assistance or stipends) must be paid (postmarked) on or before 5/19/14. A late fee will be assessed for registration forms postmarked after 6/9/14.
- * Full refunds are available until 6/9/14. Cancellations made after this date will be charged a \$100 fee.
- * There will be no lunch on Monday, and there are no nearby stores or cafes. Please eat before arriving.

registrar@pacificyearlymeeting.org www.pacificyearlymeeting.org Berkeley Meeting registration team c/o joemagruder@juno.com, (510) 528-9366, or margaretmossman@juno.com, (510) 235-6245