Packet of Advance Materials

Pacific Yearly Meeting
Representative Committee Meeting
March 2-4, 2018

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Documents that were not submitted in time to make it into this packet (or that needed to be revised or corrected) may be found on the PYM website at:
https://www.pacificyearlymeeting.org/committee-newsletters-and-reports/representative-committee/2018-repcom-reports-and-minutes/ or by contacting PYM Assistant to the Clerk (Sharon Gates) at pymassistanttotheclerk@gmail.com

rev Feb 24, 10:22 am
Clerk’s Call to
PYM Representative Committee 2018:
FAITHFULNESS: A CALL TO PRACTICE RADICAL VULNERABILITY

- WHEN/WHERE:
  RepCom will be held at Orange Grove Friends Meeting and will begin on Friday, March 2 at 6pm, through Saturday March 3 and continuing to Sunday March 4 if necessary.

- REGISTRATION:
  Please register for RepCom by FRIDAY, FEBRUARY 2 by filling out the form on the PYM website:
  www.pacificyearlymeeting.org
  (Persons registering after Friday February 2 cannot be assured of overnight hospitality.)

  Before coming to RepCom, please review advance documents carefully at the link on:

TRAVEL REIMBURSEMENT:
Travel expenses of officers, clerks, and Representative Committee members (monthly meetings’ representatives to PYM) are reimbursed 25¢ per mile for round trip road atlas mileage between the member's Home Meeting and the location of the Meeting being attended or actual expenses up to $.25 per mile. Round trip travel from Mexico and Guatemala and Hawaii is reimbursed up to $600. Members are encouraged to reduce costs by taking advantage of special bargain rates (early reservation, two for one, special offers, etc.).

PRESENTING AND REPORTING:
If your committee is presenting at RepCom, please submit written reports by February 11 to Sharon Gates, Assistant to the Clerk, at PYMAssistanttotheClerk@gmail.com. Reports will be posted on PYM’s website: www.pacificyearlymeeting.org/committee-newsletters-and-reports/representative-committee/2018-repcom-reports-and-minutes/ before RepCom.

Interest Groups at the 2018 Annual Session: The process for getting Interest Groups scheduled for Annual Session is on the PYM website at www.pacificyearlymeeting.org/category/documents/. Please submit your proposals by Sunday, March 4 to Sharon Gates, Assistant to the Clerk, at PYMAssistanttotheClerk@gmail.com.

Junior Yearly Meeting: The youth leadership of Junior Yearly Meeting (JYM) and JYM Adult Committee members will meet at Orange Grove Meetinghouse March 2-4 to plan for JYM 2018 at Walker Creek Ranch. We look forward to worshiping and sharing meals with Friends attending Representative Committee. If you have questions, please contact the clerk of the JYM Adult Committee, Muriel Strand auntym@earthlink.net.

Diego Navarro, clerk of PYM, will preside at RepCom. He and I will send you further information, including an agenda, in one or more follow-up mailings.

  If you have questions for the Clerk, contact Diego at diego.james.navarro@gmail.com

We look forward to seeing you in Pasadena,
Sharon Gates, Assistant to the Clerk, PYMAssistanttotheClerk@gmail.com
2018 REPRESENTATIVE COMMITTEE OF PACIFIC YEARLY MEETING
Friday, March 2 – Sunday, March 4
Orange Grove Meeting House

SCHEDULE

Friday, March 2:
6:00 – 7:00p  Dinner
7:00 – 7:45p  Introductions
7:45 – 9:00  Activities for Meeting Reps

Saturday, March 3:
8:30 – 9:20a  Gather at Meeting House (Breakfast at the Meeting House)
9:20 – 9:45a  Worship
9:45 – 1:00p  Agenda Topics (break as needed)
1:00 – 2:00p  Lunch
2:00 – 2:20p  Worship
2:20 – 5:30p  Continuation of Agenda Topics (break as needed)
6:00 – 7:00p  Dinner (ad hoc at local restaurants)
7:00 – 9:00p  Continuation of Agenda Topics (break as needed)

Sunday, March 4 (if needed):
8:30 – 8:45a  Worship
8:45 – 10:30a  Continuation of Agenda Topics
11:00 – 12p  Meeting for Worship

AGENDA TOPICS

1. Clerk’s welcome; hosts’ comments
2. Agenda Review
3. Roll Call
4. Clerk’s Discussion of Vision, Theme and Schedule of 2018 Annual Session
5. Check-in from JYM
6. Naming - Report & New Naming Committee
7. Nominating
8. Treasurer
9. Finance - Eval Travel Assist
10. Statistical Report
11. Ministry and Oversight
12. Communications
13. Youth Programs Coordinator
14. Youth Programs Coordinating
15. Young Adult Friends
16. Children’s Program
17. Faith and Practice Revision
18. Registrars
19. Latin American Concerns
20. PYM Holding Corporation
21. Unity with Nature
22. Peace and Social Order
23. Arrangements
24. Nominating and Naming – Approval
25. JYM – concluding check-in
26. Hearing and approval of minutes
(revised 2/24/18)
Arrangements Committee Report to Representative Committee 2018

Most importantly
We need people / groups to tell us their space needs. Do not assume that because your favorite affinity group has always met at a particular time in a particular place, that we know that and can make it happen this year!! And please be sure to let us know of other needs that are typically addressed by Arrangements: special food needs, mobility issues, etc.

What are we up to? What’s new?
Sarah and Bronwen are already busy on your behalf! We have been having fun thinking creatively about how to make the experience of Annual Session and the site more inviting and welcoming. Also, we are looking forward to working with the new Arrangements Committee!

We have been working on the following practical matters:

- Checking in with Walker Creek Ranch conference staff and beginning the dialogue to figure out who does what to get ready for you-all to arrive there!
- Working on some needs that Arrangements will be taking care of, such as renting the golf cart, screen, and projector
- Submitting a budget request for items like the above to Finance Committee
- Planning for conversations with Ministry and Oversight and Nominating Committee

Last but by no means least
To enable us to gather here this weekend, local people have really stepped up to get those traveling from a distance picked up from planes, trains, and busses, and situated – thank you! We need this sort of support for Annual Session too! Please do be thinking about how you can help Friends navigate their journey to Annual Session – offer to organize a carpool, vanpool, or even a bus from Southern California; or to pick up someone at a Bay Area airport. And let us know!

Thanks!

Respectfully submitted,

Sarah Tyrrell for Arrangements
The Children’s Program Committee Report

February 10th 2018

The Children’s Program Committee began its 2018 work with a conference call on January 27, 2018. The committee welcomed new members, who were all able to participate in that initial call.

During the meeting, members agreed on the hiring of Nathan Secrest as the Children’s Program Coordinator. However, members agreed that because of the current regulatory environment, hiring an employee was inappropriate.

At our February 8th meeting members decided to offer Nate a voluntarily position with a stipend of $1500.00 for work before, during, and after 2018’s Annual Session. We came to the amount of the stipend after much deliberation. Nate accepted. The committee stated that this arrangement will stand only for 2018. Nate had already clarified that 2018 would be his last year as Coordinator.

The CPC also seeks a Co-Coordinator who would be willing to assume the position of Coordinator in 2019 and hopefully beyond. The person approached for this position has not confirmed that she will be able to take it. Nate agreed to actively train the new candidate at the Annual Session. Please let us know if you know someone in PYM who would want to be a Co-Coordinator this year.

The CPC seeks to form a Curriculum Sub-Committee. If you are interested in joining the sub-committee, or know of someone who would, please contact us. Nate agreed to serve on the sub-committee and suggested that members look into already existing curricula such as Quaker Earthcare Witness.

The CPC has begun its 2018 process of choosing teachers for the Annual Session. At least two former teachers have stated that they do intend to teach this year. If you are interested, or know someone who we should contact to be a teacher, connect with one of our committee or Nate.

Last year the committee had a budget of $12,500.00. With the purchase of the trailer our transportation costs have been greatly reduced. We have told Finance our budget for this year is $11,000.00.

Again, if you or anyone from PYM is interested in being a teacher this year at annual session, or being a Co-Coordinator, or would like to be part of the Curriculum Sub-Committee, connect with Peggy Craik during Rep Com or connect with anyone on our committee.

Respectfully submitted, Chamba Cooke and Peggy Craik, Co-Clerks of the Children’s Program Committee
The Communications Committee has been focused on these projects and activities so far this year:

1. **Website**: Extensive updates and refinements to the website have been made, new job descriptions have been drafted and progress is ongoing on role-based emails and other projects.

2. **Technology Selection and Recommendation Policy**: A draft policy has been developed with the expectation of briefly reviewing this topic at RepCom, and it then will be submitted for review and feedback to the RepCom body.

3. **Directory and Email Services Requirements**: An initial draft of the requirements has been completed for a new comprehensive online membership directory and email service capability.

4. **Registration Pilot Project for RepCom 2018**: We created an online form to relieve the local arrangements committee from having to start from scratch and manage the various data on their own.

5. **Annual Session 2018 registration effort**: This effort is underway in preparation to launch the updated registration process by mid-May (or earlier), under the oversight of the registrars.

6. **Communications Committee job description**: A draft (link below) has been developed and is being refined for distribution and review by Nominating, RepCom and then the wider PYM community.

The committee comprises:

1. Eric Moon, Berkeley
2. George Mills, Palo Alto – Website Redesign working group lead/convener, Web Content Team member; Secretariat Clerk
3. John McCarthy, Strawberry Creek – Website Redesign and Directory & Collaboration Tools working groups
4. Lawrence Alderson, Orange County – Clerk (interim) / Convener, Resources and Funding working group lead, Directory & Collaboration Tools working group
5. Mary Klein, Palo Alto – Directory & Collaboration Tools working group lead, Resources and Funding working group
6. Alyssa Nelson, Davis, – Ex-officio as Youth Programs Coordinator, Website Redesign working group, Web Content Team
7. Roger Price, Davis - Ex-officio as IT Administrator
8. Sharon Gates, Orange Grove – Ex-officio as PYM Assistant to the Clerk
9. We currently have two additional active working group members:
   9.2. Arthur Kegerreis, Orange Grove – Website Redesign working group

Our active working groups* include:

1. **Website**: Works on website design, maintenance and support
2. **Resources and Funding**: Addresses funding and resource needs for the committee
3. **Directory & Collaboration Tools**: Working toward having an online PYM directory capability, including supporting the capability for email distribution lists and directory file sharing
4. **Web Content Team**: Individuals who create and maintain the website content

We are also considering establishing Secretariat and Social Media working groups and expect to be seeking additional volunteers.

**Our capacity and effectiveness need development:**
1. The committee has a long list of action items (38 as of this writing) and is in a continual cycle of addressing mostly the highest priority items while numerous important activities are unattended. Prioritizing our work has enabled us to address the most urgent needs while others remain unmet, so this is a concern; several important pending projects are idling due to capacity constraints, such as a pilot online discussion forum capability, which might be very useful for committee work.

2. As the permanent committee structure evolves and the committee matures, we expect to draw on a significantly larger pool of PYM community resources for our work, expanding the working groups, adding ongoing interest / discussion groups and forums and hopefully increasing the engagement in and support for our work.

3. As our work progresses to a mature state in defining the requirements and future direction for the website and other communications tools and supporting resources, the potential need to employ paid contract and intern resources will be further considered.

**Working Group Updates**

1. **Website**
   1.1. We have continued to make incremental improvements to the existing PYM website. *Your feedback is always welcome: contact us at pym.website@gmail.com.*
   1.2. Conducting user tests with various PYM Friends has given us unexpected insights and stimulated a number of changes.
   1.3. We have analyzed the purposes and goals of the site and identified different target audiences with different needs. We are exploring how best, with our limited resources, to meet those needs: whether with content of our own or with links to other sites. The site is still heavily biased towards the needs of “PYM regulars” - those attending Annual Sessions and/or doing committee work.
   1.4. We have neither the resources nor insight to undertake a fundamental website redesign at this point.

2. **Website Policy and Job Descriptions**
   2.1. There is a PYM website policy approved in 2007 that we intend to update and bring for re-approval at AS 2018. [https://www.pacificyearlymeeting.org/website-policy/](https://www.pacificyearlymeeting.org/website-policy/)
   2.2. Draft job descriptions were developed for the Website Content Team and IT Administrator (formerly Web Coordinator) roles, both to be appointed by and report to the Communications Committee.

3. **Role-based Email Addresses and Contact Form on Website**
   3.1. We are progressing towards reinstating role-based email addresses for PYM officers, committee clerks and representatives to outside groups (not MM reps). Once we have the addresses we can re-launch a contact form on the website.
   3.2. A status report (which is also posted on the website) was sent to officers, clerks and PYM reps to outside organizations, describing our plans for role-based email addresses and soliciting their feedback. *We would still appreciate your feedback if you are one who has not yet responded (see Progress report on Role-based email addresses for PYM )*

4. **List of Meetings and Worship Groups**
   4.1. We are working on a definitive list of Meetings and Worship Groups in PYM and displaying it on the website.
   4.2. This has required research to clarify what it means for a Meeting or Worship Group to be “in” (or “affiliated with”) PYM, how the records for that are kept, and by whom. This involves conversations with Assistant to the Clerk, Statistical Clerk and M&O Clerks.

5. **Calendar**
5.1. We are wrestling with how best to maintain a calendar of PYM and other Quaker events on the website. It is difficult to keep the list up-to-date and comprehensive enough to be useful. It is also difficult to find a display tool that meets our needs.

5.2. For Youth events PYM has a paid Youth Programs Coordinator who takes this on as part of her job. But for “adult” events keeping a calendar is a burden someone has to be willing to shoulder. Should PYM appoint a Calendar Clerk?

6. Secretariat - Minutes and Archives
6.1. The process for publishing and archiving PYM minutes from Annual Session and RepCom was neglected in the transition from paper to electronic documents. The traditional “packet of minutes and attachments” prepared by the Secretariat after each annual session was last produced in 2012 and no paper archiving has occurred since then. Currently the only “archives” since 2013 consist of about 50 to 60 individual PDFs and Word documents per year, linked on the website.

6.2. The Secretariat clerk (now a member of the Communications Committee) is working to assemble the documents into electronic “packets” for the years 2013-2016 (2017 already exists) and will collaborate with the Historian-Archivist to archive paper versions as well.

6.3. We intend to provide our Recording Clerks with more institutional support and clear, consistent processes for preparing the minutes, including attachments.

7. Directory & Collaboration Tools
7.1. A draft document has been developed which defines the requirements for a new and comprehensive online directory and related role-based email capabilities and directory file sharing (see link to document in addendum).

7.2. These requirements are pending submission to the whole committee (this month) and then to the RepCom body (March) for further review and feedback before we propose a specific project to meet these requirements.

7.3. We have begun work on synchronous online communication tools (Zoom, Skype, Google Docs, etc.) and asynchronous communication (Discourse and other online discussion forums, email, etc.) towards the goal of developing a specific proposal.

7.4. Progress has been slowed principally due to capacity constraints but also some interdependencies for this work and committee activities.

8. Policy on Technology Recommendation and Selection:
8.1. This policy was developed through our discernment on how different aspects of technical solutions and their providers should factor into our decision-making process, especially with regards to potentially “open source”, non-proprietary, and non-profit-focused solutions that align with or at least are not in conflict with our Quaker principles and values.

8.2. An initial draft was developed and published to the Committee on 2/5/18, and our goal is to discuss this at RepCom and make it available for review and feedback in March. While this policy does not require approval from the body, given the widespread engagement of the PYM community and dependency on tools and products that we may select and recommend and the importance of ensuring integrity in our decision-making, consistent with progressive Quaker principles and values, in addition to meeting the functional needs of PYM.

9. Registration Pilot Project for RepCom 2018
9.1. The YPC and Assistant to the Clerk created a pilot registration for this year’s RepCom using Google Forms. This online software produces a shared spreadsheet that the various planners can access.

9.2. Feedback so far has been that, despite a few glitches that can be fixed for next year, the system worked very well. It has relieved the local arrangements committee of having to recreate such a system (online or paper) each year and needing to gather accurate information for a meeting for
which they have limited knowledge, thus allowing them to focus on the hospitality tasks. This year’s system has allowed the planners to see clearly in advance which Reps had or hadn’t registered, providing enough time for the Assistant to the Clerk, Presiding Clerk, M&O Clerks, and YPC to reach out, invite and encourage the missing Reps to attend. It has allowed Alyssa as YPC to better support the JYM Committee in their travel logistics and arrangements for the planning meeting, held in conjunction with RepCom. It has also allowed us to experiment with making it easier for the Treasurer to collect needed information for travel reimbursements for the Reps and JYM Committee.

9.3. We recommend using this process again next year and ask the Registrars to take on the main role, with the collaboration of the Assistant to the Clerk and the YPC, the support of ComCom, and the participation of the local arrangements committee. The existing form can be easily copied and updated.

10. **2018 Annual Session Registration Project:**

10.1. This effort concerns the intersection of requirements from the Registrar and several committees and clerks of PYM with the technical effort to build, modify, maintain and support the online application. This work is significantly under the oversight and on behalf of the Registrar(s) who helps define and navigate the requirements and scope and address operational, financial and other non-technical matters. In 2016 and 2017, this effort was quite substantial due to the need to significantly build out the complexity of the online registration process and then undergo a migration to a new technical platform.

10.2. The technical registration project effort has begun, and three planning sessions have already been completed. High-level information has been provided to the Registrars on the proposed 2018 approach in advance of RepCom. The draft requirements are under development with a planned publish date to RepCom of March 6.

10.3. Our presiding clerk has asked if the start of registration can move up, potentially to early April. After the March 15 registration meeting following RepCom, this question will be addressed in light of the feedback on the approach, scope and requirements. Additionally, options will be considered to reduce scope or otherwise facilitate an earlier launch of AS registration.

Submitted February 13, 2018 by Lawrence Alderson
Addendum

Documents/references - the following materials are available in the Communications Committee Google Docs folder:

1. This report:  
   https://docs.google.com/document/d/1Jjjzbq-tuHVGM11G-yTtgazD7pfJyOVQS5Dvtncc310rU/edit?usp=sharing

2. Draft of the Pacific Yearly Meeting Directory Requirements:  
   https://docs.google.com/document/d/1jt2PuXWak5hkmRl9NIG85EfI8RGzXixHeaFQXzGVB9E/edit?usp=sharing

3. Draft committee job description:  
   https://docs.google.com/document/d/1tccXwNTeR4_DVMzooXcg5z-XCyDSQq5jdbx8WYVF0oo/edit?usp=sharing

4. Draft Policy on Technology Recommendation and Selection:  
   (https://docs.google.com/document/d/1MAIo--yfMFL1vIDe8K66X6eh635pJwor-xbpjtea0/edit?usp=sharing)

A note on “working groups”: The committee uses the term “working group” in lieu of the more traditional term “subcommittee”, as this reflects the way that these groups function, by necessity and design, actively involved in tasks such as writing proposals and specifications, maintaining the website and other hands-on and often technical work. The use of “working group” has been mentioned as a potential source of confusion in communications to the broader PYM community and so remains under discernment.
Faith and Practice Revision Committee – Report to Representative Committee - 2018

The F&P Revision Committee has met twice in person, and twice by conference call since last year’s gathering. We are busy making drafts of possible new materials or revisions, of getting stronger at our abilities to use google docs to generate drafts, determining interest group options, and preparing our presentation for Representative Committee in March. Carl Magruder, co-clerk, will present with technical help from Mica Estrada.

As Friends know from our report to the gathering last year, we have been seasoning a new way for the Yearly Meeting to revise its Discipline. This new process is based on the Quaker understanding of continuing revelation, as well as on new technologies that make it possible for us to revise the document incrementally, rather than generating an entirely new book every 20-25 years. As new sections are finalized, they can become available immediately. Periodic on-demand copies can be generated every few years, for Friends who want to have copies in hand. Once the process is fully laid out at Representative Committee in March, 2018, we can begin posting drafts for Meetings to season and share input to the committee immediately. Various examples of such drafts will be on display when Carl gives our report.

The drafts we have concentrated on recently are:

Description of the Youth Program Coordinator position

A new section on Leadings

Earthcare and Sustainability

Queries on Reaching Out

Advices and Queries on Personal Relationships

Streamlining the Mechanics of Transfer of Membership

So far we have concentrated on sections that have been brought to our attention because of concerns or a sense that an issue has evolved and needs updating. We anticipate that that will continue to happen and our hope is that this new structure will allow us to be nimble in meeting the needs.

--- Carl Magruder and Laura Magnani, co-clerks, Faith and Practice Revision Committee
In 1997, the Annual Session established a standing Latin America Concerns Committee to gather and disseminate information to Pacific and other Yearly Meetings regarding Friends groups and service projects in Latin America. The intention is to support rather than replace spirit-led projects already supported by Monthly Meetings, Worship Groups and individual Friends.

Committee meetings will be held three to four times a year: usually before and during Annual Session and Representative Committee. Some meetings will be by conference call. These meetings will include planning and preparation of Interest Groups at Annual Session. The three main programs, Casa de los Amigos, El Salvador Project and Guatemala Friends Scholarship Program, will take turns as presenters for Interest Groups. In 2017, Sacramento Friends Meeting Undocumented Student Scholarship Project was added as a fourth program to LACC.

LACC is proposing two Interest Groups for Annual Session 2018:
Guatemala Friends Scholarship Program and Sacramento Friends Meeting Undocumented Student Scholarship Project.

**Casa de los Amigos**

The October 2017 temblor of 7.1 in the heart off Mexico City brought minimal visible damage to the structure of the Casa de los Amigos, yet took its toll. The 100-year old structure, once the home and studio of famed muralist Jose Clemente Orozco, stood fast, but the 20-year old plumbing suffered major damage, inflicting strain on the refugees and migrants and the paying hostel guests, the income from the hostel supporting a third of the Casa's budget. Alas, the specter of the extent of the yet indeterminate weakening of the roof and supporting walls will be a crushing major future expense.

Nevertheless, the Casa became a bustling earthquake relief center and its volunteers spread out to provide help in neighboring colonias. These volunteers, the active arm of the Casa, have recently come from Germany, Italy, Venezuela, Mexico, and the US. New ones are being sought as terms end.

Refugees finding their tortuous, prolonged way to the Casa, and lacking welcome to there US, have fled from a dozen oppressive countries in Latin America, Africa, and the Middle East, often aided within Mexico by the United Nations High Commissioner for Refugees, have pressed Casa hospitality to the limit. This past year over 100 persons, some in small family groups, have been guests at the Casa for two or three months, welcomed for safety, shelter, and intensive language preparation to begin to help them become self-sustaining in their new land.
The Casa’s shoestring budget has been strained mercilessly by anticipated structural roof repair to an historical building and relief work after the quake. It is strengthened by a warm working relationship with a small but vibrant Mexico City Meeting, its tenant in the historical building the Casa owns, but it faces a gigantic financial burden for the director whose term ends in April of 2019 and whoever follows.

**El Salvador Projects**

The El Salvador Projects of Palo Alto Friends Meeting continues to work to provide financial support in the form of a no interest loan to University students from rural El Salvador. Over the past few years this work has been concentrated in the municipality of Suchitoto where graduating high school students from 5 rural K-12 schools as well as youth from the high school in town can apply to our program.

In 2018 due to increased donations we were able to increase the numbers of student we support from 16 in 2017 to 21 this year. As we had several students who finished in our program we were able accept 8 new students this year. As over the past several years each student will receive 10 monthly stipend of $100 for a yearly total of $1000. Ten of our students stay in our coed and multi-financed student house in San Salvador. We finance the house with help from the city of Suchitoto, as well as two other US nonprofits. A total of 22 students share the student house space and which is located only 5 blocks from the National University where the majority study.

Our programs provide other minor support to some of the rural schools, where we hope to improve the academic quality of middle and high school students. In 2018 we hope to start a weekend course in at least one of the rural schools; we will do this providing travel expense to some of our current and past university students who will tutor in math, science, biology and social studies. We are also providing some funding to the high school teachers to equip a newish science lab.

In 2017 we implemented a program of social work, where our university students designed and implemented a project which included 40 hours of social work. As our program is a loan we discounted $100 from each student’s debt. At the end of the academic year the students as a group along with our project director evaluated each project and the top 3 were given a small cash prize. The project was such a success that it will be continued in 2018 and beyond. Projects varied from sex education in adolescents to recycling, with sever including tutoring at small rural schools.

In memory of Carmen Broz, a local artist and ex scholarship student Juan Domingo Rivas will be painting a public mural of Carmen. The mural will be located on a full wall of a small house on the village’s main road and seen by all who enter.
Guatemala Friends Scholarship Program (Progresa)

80 students are currently receiving scholarships in Guatemala. In Jan. 2018, 22 North Americans attended Teaching English Work Tour in Guatemala assisting 22 of our students with English instruction. Following ESL, 11 participants toured the Guatemalan Highlands with Progresa. Program development has included an Advisory Council of former students and trainings for current students.

Sacramento Friends Meeting Undocumented Student Scholarship Project

We are currently supporting 12 students with their studies at Sacramento State University. Of the twelve, eight of them will continue in school in the fall of 2018. Of the eight, two plan to graduate in the fall. The main way we raise money is through visits and presentations at different Monthly meetings. However, we haven’t visited any monthly meeting in the last couple of years. We have sent thank you cards and letters requesting funds from different donors and meetings that have participated in the past. Most recently, we received donations from Quarterly in San Francisco, after we did a short presentation where one of the recipients spoke. Our current budget is about $7,500 (not updated due to a fundraising event at Sacramento Friends Meeting on 2/11/18). We also received a $2,000 donation from Sierra Club to be given to a student or students in the field of environmental studies. That amount is not included in the $7,500. Usually around this time of the year, we send out an email announcing the scholarship, but this year we will only have funds to serve our current students and the ones in the field of environmental studies. We will be requesting applications for those in the next few weeks.

Additional information on the scholarship:
The scholarship is renewable, provided that the student keeps the required 2.75 GPA and that Sacramento Friends Meeting Undocumented Student Scholarship Project has the funds.

Students have to have completed at least one semester at Sacramento State University in order to apply.

Current recipients have to submit an unofficial transcript and a short description of where they are academically in order to continue receiving the scholarship in the fall.

For further information about PYM outreach and service in Latin America, visit the program websites.

www.casadelosamigos.org

www.pafmelsalvadorprojects.org

www.guatemalafriends.org
Submitted by,
Donna Smith, Clerk
PYM Ministry and Oversight Committee Report to Representative Committee

February 2018

Ministry and ? Committee (M&?) cares for the spiritual health of Pacific Yearly Meeting, supports the Presiding Clerk and plays a significant role in holding the Annual Session, among other things.

We are currently using a question mark instead of the word “Oversight” in our name because of our ongoing discomfort with being identified as ‘overseers,’ a term that became associated with slavery, and because we do not believe it accurately describes what we do. After Annual Session 2017, where unity was not found to change our name, we continue to wrestle with what we might be called. We are grounding that search in a deeper understanding of who we are and what we do.

M&? is working closely with our Racial Justice Subcommittee to identify and tenderly address systemic racism and implicit bias within our Yearly Meeting. We are fully supportive of the Racial Justice Subcommittee and grateful for their ongoing efforts. As M&? we are also taking on some aspects of this important work where we believe our engagement is required. Facing the institutional racism embedded in our community is critical to our capacity to be a loving, relevant, and thriving group into the future. We will do well to follow Isaac Pennington’s advice: “Our life is love, and peace, and tenderness; and bearing one with another, and forgiving one another, and not laying accusations one against another; but praying one for another, and helping one another up with a tender hand.”

We continue to work with the Monthly Meetings under our direct care to understand their needs and support them to the best of our abilities. As we have expressed in the past, we are rarely able to do as much as we would like in terms of pastoral care for these Monthly Meetings due to distance and the other responsibilities we carry.

We are in the process of creating a Respectful Relationships Subcommittee to carry forward the work on Abuse Prevention and creating the complementary “Respectful Relationships” document. We will be contacting child and youth related committees regarding this work and subcommittee.

Providing adequate support for religious education has long been a struggle for the Yearly Meeting. At our most recent meeting, M&? recognized that the education of our children and spiritual deepening of our adults is essential if we are to thrive as a religious community. We found growing energy among our members and renewed our commitment to create a vital Religious Education Subcommittee. We will hold an interest group on this topic at Annual Session. We encourage anyone with passion or interest in religious education, for children and/or adults, to contact us.
We encourage all Meetings to consider the additional information (found here: https://www.pacificyearlymeeting.org/2018/documents/pym-committee-reports/ministry-and-oversight-committee-docs/additional-information-about-fgc-affiliation-and-a-request-for-monthly-meetings-to-season/) that we circulated at the start of February 2018 regarding potential affiliation with Friends General Conference (FGC) and to come to Annual Session 2018 ready to discern the question of affiliation. We note that FGC is currently focusing its energies in areas we see are critical to the health of Pacific Yearly Meeting including racism, spiritual deepening, religious education, and how to become more welcoming Meetings.

We have prepared an Evaluation Summary of Annual Session 2017 (found here: http://www.pacificyearlymeeting.org/wordpress/wp-content/uploads/2018/02/Summary-of-Evaluations-of-Annual-Session-2017.pdf) . We hope this is a useful contribution to the community in sharing what we learned.

Many meetings, in their State of the Meeting reports, talked about aging—aging meetings, and the challenges a meeting faces in supporting its aging members. In response to a request for support, M&? developed a short set of resources and queries regarding mental health and aging within Meetings. It will be posted on the Pacific Yearly Meeting website for all to access.

Last year an M&? working group contributed to Annual Session by organizing spiritual accompaniment for various Officers and Clerks with demanding roles and also ensured a grounding presence during worship. This work was well-received and M&? has now created an ongoing Eldering Subcommittee to continue providing for the Yearly Meeting in this way.

The transition of our Electronic Communication Subcommittee to the new Communications Committee began at Annual Session 2017 and continued rapidly. We have maintained communication and support during the transition period and are very pleased that they will be fully fledged as of RepCom. We are immensely grateful for their extensive, enthusiastic, and very useful work for the Yearly Meeting.

We continue to support the Presiding Clerk in his role through regular meetings and taking up concerns at our meetings. We have worked with Diego in creating a group to support him discerning the plenary agenda for Annual Session 2018.

We are using less of our budget than previous years due to extensive carpooling, which we acknowledge is not always possible but which we are glad to have been able to have done so far this year. Inspired by the Faith and Practice Revision Committee, we have also been using Pacific Yearly Meeting’s Zoom account and cell phone teleconferencing capabilities instead of the Turbobridge account. This has further reduced our expenditure.

Faithfully submitted,
Sally Kingsland and Kylin Navarro Burger, Co-Clerks
Summary of Evaluations of Pacific Yearly Meeting’s Annual Session 2017

Prepared by members of PYM Ministry and Oversight Committee (M&O)

Introduction
We hope that this summary will be useful to the broader Yearly Meeting in providing an overview of how people felt about Annual Session (AS) 2017. The summary is based on information gathered from 98 evaluations (out of a total of 247 adults registered) filled out by AS participants, including Young Adult Friends. These respondents tended to be older, and to have attended Yearly Meeting more than five times (73%)—many over 21 times (29%). In addition, we summarize the results of 26 Junior Yearly Meeting evaluations (22 youth, 4 Friendly Responsible Adult Presences), 10 parents of children in the Children’s Program, and an additional 97 (66% of worship sharing participants) evaluations that focused only on the experience of Worship Sharing. The evaluations touched on many topics, and it is not our intention to reflect on all of them here. We do note in a few places where things are under consideration for change next year.

Overview of the various survey responses
Overall, the overwhelming majority surveyed were very positive about their experience of AS 2017—fully 96% of the respondents reported they were “overall glad I attended,” with 87% in strong agreement with this statement. The responses were noticeably more positive than the last few years. Respondents gave strongly positive responses about how plenaries were organized, and about the practice of respectful relationships during the gathering. There was more tempered agreement with positive statements about the depth of worship and the experience of Spirit moving amongst us, although little disagreement that these statements were true. Those respondents who attended Interest groups also were strongly in agreement that the groups were interesting and well presented.

Opening plenary, the Keynote address, and Meeting for Memorials were all well attended (over 80% of our respondents went to each of these). Other plenaries attracted a smaller number of our respondents (attendance mostly in the 26-69% range)—still strong attendance, considering the competition from other activities in the gathering’s smorgasbord (hiking, fellowship, napping, browsing the bookstore, working in the children’s program or JYM, secretariat work, committee work, etc.)

Of the 247 adults who registered for Annual Session, about 60% (148) participated in Worship Sharing. Worship sharing is probably the perennial favorite group activity. Those respondents who attended worship sharing groups on the whole agreed that the experience was “meaningful and worthwhile.” The locations of the worship sharing groups continue to be a challenge that M&O works on at length every year. We will continue to endeavor to improve the options while working within the limitations that exist.

Responding to a question related to the experiment of including a full weekend in the Annual Gathering schedule, 60% of respondents agreed (strongly or moderately) that
the inclusion of the weekend was useful to them. Based on this positive response, scheduling the gathering to include a weekend will continue for at least the next two years. On the whole Junior Yearly Meeting appears to have greatly enjoyed their activities and being together. The Alternatives to Violence training that the teens did, along with other community games, were widely enjoyed and beneficial in building community. The service project with Sky Road Webb of the Coast Miwok was also valued and enjoyed. The teens were very grateful and had very few problems with any of the Friendly Responsible Adult Presences (FRAPs) who supported and chaperoned the group. Mixed/non-gendered dorms were new this year and appear to have both met their aim in being more inclusive and functioned well. While many activities were appreciated, the dance appears to have been a highlight. JYM Worship Sharing left room for improvement next year, particularly regarding queries and focus of the groups and there is room for improvement in how the broader YM community and JYM engage meaningfully, particularly during plenaries.

The Children’s Program collected evaluations from parents and those who responded gave almost uniformly top rating to all aspects of the program and teachers. It is clear that the parents and children value and appreciate the work of the Children’s Program Committee and teaching staff.

Interesting facts

- Almost all the people who experienced the Children’s, Junior Yearly Meeting or YAF programs and filled out an evaluation survey said that it was a positive experience!
- On the other hand, very few of the respondents reported attending these programs. Attendance at the dance by our adult respondents was also low. Are we making progress in our goals of becoming more inclusively intergenerational?

How will this information be used?

Various PYM officers, staff and committees, including M&O and the Presiding Clerk, will be using the information gathered through the evaluations to support the design and improvement of the PYM AS 2018.

Further information

Further information about PYM and Annual Sessions, including the 2017 epistle, 2017 minutes and information about next year’s gathering are available at the PYM website: https://www.pacificyearlymeeting.org/annual-session-minutes-reports/2017-annual-session-minutes-and-minutes/

*Of the 98 evaluations filled out by attendees, 59 (60%) were from respondents over the age of 60. Only 3 (3%) were young adults, age 19-35; 33 (34%) were age 36-60. While we know just from looking around the room that many older Friends were filling the chairs, this gathering had more younger friends than are represented in our survey sample. In addition, our respondents have been around the PYM gathering for rather a number of years—73% have been to more than 5 gatherings; fully 29% have been to more than 20! On the other hand, we heard from only 9 first time attendees, while 55 first time attendees (of all ages) registered.
Nominating Committee Report to Representative Committee
March 3, 2018

Interim Appointments

Children’s Program Committee
2019  Marcus Melander, Santa Cruz (2017)*

Ministry and Oversight Committee
2020  Gail Eastwood, Humboldt (2017)*

Unity with Nature Committee
2019  Sharon Shen, Berkeley (2016) clerk*

Concerning Presiding Clerk Transition

Nominating Committee met for a weekend retreat and out of deep worship, we identified a potential nominee for the position of Presiding Clerk, and subsequently spoke with that person, who has agreed to be brought forward as a nominee to the annual gathering in 2018.

In the conversation with that proposed nominee and later conversations with the current Presiding Clerk and Ministry and Oversight Co-Clerks, the nominating committee, aware of the need for continuity and support for the incoming Presiding Clerk, is bringing the following information to Representative Committee regarding a trial process:

For the current time, that proposed nominee, Sandy Kewman, Grass Valley Friends Meeting, will be invited to shadow the current Presiding Clerk, attending all meetings and being in contact and conversation with him.

We will be distributing to monthly meetings a proposal that we plan to bring to Annual Session for action. That proposal will state that, in the future, a nominee for the Presiding Clerk role would be brought forward to the Annual Session a full year before that role would begin. This would allow for support of the incoming clerk, as well as continuity and a smooth transition. While we do not bring it at this time for discussion or action, we would be happy to receive comments out of session.

-- Sue Torrey, clerk, Nominating Committee
Peace and Social Order Committee
Report to Representative Committee 2018

Peace and Social Order has had monthly conference call since September 2017 and met for our first “in person” gathering on February 10th from 9:30am to 4:30pm at the Visalia Friends Meetinghouse. Our day together provided an opportunity to bond and to assess several things: Visioning, Networking, Interest Group Proposals, and current concerns based on state of the meeting reports.

Friends, attending to the needs of Pacific Yearly Meeting’s Monthly Meetings and our members and attenders during a time of great need in our nation, as well as during a time of aging and dwindling numbers in our own community, creates new questions. What is our role as Peace and Social Order committee at this time? How do we forge bonds of support for monthly meetings regarding peace and social justice concerns while our members are aging and experiencing diminishing physical capacities? How then do we move forward? In addition, what do we have to celebrate at this time regarding peace and social concerns?

Visioning and reassessing guidelines:
- A priority was to review to the Peace and Social Order committee guidelines from both Pacific Yearly Meeting (PYM) and Intermountain Yearly Meeting (IMYM).
IMYM Peace and Service committee’s purpose and the detailed list of responsibilities was compared to that of the Pacific Yearly Meeting. Our consensus was to merge the two documents for our PYM PSO committee. The process was begun, but not completed. We look forward to completing the necessary revisions and submitting it at a later date.

- We decided to have our next “in person” gathering in September 2018 to welcome new members, build community within our PSO committee members, delegate responsibilities to network and do outreach with contacts from monthly meetings, and set the intentions for our working together until PYM of 2019.
- Monthly conference calls will provide follow up.
- In addition, we have decided to meet as a committee at PYM.

Networking:
Two of our members, Linnea Hanson and David Breitzmann, have been contacting monthly meetings (since 2016) throughout PYM regarding their peace and social
concerns. We as a committee want to acknowledge and name the many service projects that Friends have initiated and fostered. They are as follows:
24 monthly meetings involved in Alternatives to Violence Project
18 working with the unsheltered
4 working with ecumenical groups
3 working with international ministries
2 that have set up non profits for their outreach
In addition, many members of monthly meetings are involved in multiple peace and social justice activities such as Prison Packages, and fundraising for non profits locally.
Friends show great adaptability to stay as involved as they can in various circumstances.

- PSO is committed to building relationships through networking with Monthly Meetings as a way to support and strengthen peace and social concerns by sharing resources, skills, and lessons learned.

Interest Group Proposals:
- We as a committee advocate for Quaker organizations like AFSC, FCNL and FCLCA to be guaranteed interest groups (IG) separate from the allotted amount of 3 IG for PSO.
- For PYM 2018 the PSO committee endorses the IG proposals from AFSC (Replacing Militarized Police) and FCNL (In for the Long Haul - staying faithful during troubled times), but they are not part of the 3 IG groups PSO chose.
- PSO prioritized economic injustice, the CA state water issue, and networking monthly meeting peace and social concerns for our three interest group proposals for PYM 2018.

In conclusion, we are in awe of all of the various peace and justice work being done, and also attentive to the need to support monthly meetings that are dwindling.

Submitted by Shannon Frediani, clerk.
PYMHC, a 501(c)(2) non-profit corporation incorporated in 1966, was created to hold title (bare legal title) to assets of meetings, worship groups, and other compatible Quaker entities within the area of Pacific Yearly Meeting. PYMHC primarily serves unincorporated Quaker entities, as incorporated meetings’ assets and members are protected by the incorporation. We also hold title to assets from former meetings. In all cases, PYMHC invests and disburses the assets and/or their earnings in accordance with the instructions given PYMHC by the actual owner (or former owner) of the property or asset.

PYMHC has 3 financial accounts in addition to the mortgage on the former meeting house of the former San Fernando Valley Friends Meeting. One Everbank account holds mortgage receipts; the other Everbank account holds PYMHC’s own moneys, which are available for any extraordinary expenses — legal or otherwise; the third account with Friends Fiduciary Corporation holds some of the residue of Marin Friends Meeting’s money entrusted to PYMHC for 10 years.

As of December 31, 2017, the latest date of statements, the Friends Fiduciary Corporation account value was $11,863.67; PYMHC’s own Everbank account held $1,097.18; the former San Fernando Valley Friends Meeting meeting house mortgage account held $24,780.11. (Mortgage payments were 2 months in arrears as of December 31, 2017.)

Since our last report to Pacific Yearly Meeting, PYMHC has made no grants from the former San Fernando Valley Friends Meeting funds but continues to accept requests to help upgrade meeting facilities, especially for ADA compliant upgrades.

The PYMHC Board of Directors has not held a meeting in person since summer 2016; we do conduct business by e-mail and telephone as needed.

Stratton C. Jaquette
President, PYMHC
23.ii.2018
# General Account Budget vs. Actual

<table>
<thead>
<tr>
<th>FY 2016-2017 (ending 9/30/2017)</th>
<th>FY 2017-2018</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Budget</strong></td>
<td><strong>Actual</strong></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>REVENUE</strong></td>
<td></td>
</tr>
<tr>
<td>4100 — Miscellaneous Contributions to PYM</td>
<td>2,000</td>
</tr>
<tr>
<td>4101 — Contributions from Member Meetings</td>
<td>134,983</td>
</tr>
<tr>
<td>4102 — Miscellaneous Income</td>
<td>0</td>
</tr>
<tr>
<td>4104 — Return on Invested Capital</td>
<td>1,000</td>
</tr>
<tr>
<td>4106 — Transfer from (to) YPC Reserve</td>
<td>1,383</td>
</tr>
<tr>
<td><strong>TOTAL REVENUE</strong></td>
<td>139,366</td>
</tr>
<tr>
<td><strong>Expected contribution (aka assessment) per member</strong></td>
<td><strong>$111, $49, $30</strong></td>
</tr>
</tbody>
</table>

| **EXPENSES**                    |             |                         |            |                          |
| **GENERAL EXPENSES**            |             |                         |            |                          |
| 5202 — Clerk’s Travel & Discretionary | R2713 | 500 | 817 | -317 |
| 5203 — Expenses of Officers | 750 | 445 | 750 | 178 |
| 5204 — Website Hosting | 600 | 127 | 600 | 227 |
| 5206 — Young Friends PYM Attendance Assistance | 2,000 | 1,795 | 2,000 | 14,000 |
| 5208 — Travel-Repcom - Mar. & Ann. Sess. | 12,500 | 9,696 | 14,000 | 14,000 |
| 5209 — Young Friends Officers’ Expense | 200 | 200 | 200 | 200 |
| 5210 — Audit Account | R2723 | 0 | 0 | 0 |
| 5212 — Latin America Concerns Outreach | R2749 | 500 | 600 | -100 |
| 5213 — PYM Attendance Assistance Fund (M&O) | 9,000 | 7,634 | 9,000 | 9,000 |
| 5214 — Holding Corporation Expenses | 20 | 0 | 20 | 20 |
| 5215 — Western Friend | 12,500 | 12,500 | 12,500 | 12,500 |
| 5216 — Misc. Operating Expenses | 200 | 47 | 200 | 200 |
| 5217 — Insurance - Sexual Misconduct | 350 | 0 | 350 | 0 |
| **SUBTOTAL GENERAL EXPENSES**    | 39,120 | 33,862 | -417 | 40,620 | 12,944 |

| **COMMITTEE EXPENSES**           |             |                         |            |                          |
| 5221 — Ad Hoc Committees | 50 | 3 | 50 | 50 |
| 5222 — Children’s Program | 300 | 50 | 300 | 300 |
| 5224 — Fath and Practice Revision | 3,000 | 345 | 3,000 | 253 |
| 5225 — Finance | 800 | 412 | 1,650 | 1,565 |
| 5227 — Junior Yearly Meeting | 2,500 | 2,391 | 3,000 | 3,000 |
| 5228 — Ministry & Oversight | 5,000 | 4,614 | 5,000 | 461 |
| 5229 — Nominating | 2,000 | 945 | 2,000 | 115 |
| 5230 — Peace & Social Order | 200 | 0 | 200 | 200 |
| 5231 — Religious Education for Children | 300 | 0 | 25 | 25 |
| 5232 — Secretariat | 25 | 0 | 25 | 25 |
| 5233 — Sites | 25 | 0 | 25 | 25 |
| 5235 — Unity with Nature | 450 | 337 | 1,000 | 1,000 |
| 5237 — Committee Supplemental Expense | R2714 | 1,300 | 1,158 | 142 |
| 5239 — Latin American Concerns | 360 | 130 | 360 | 360 |
| **SUBTOTAL COMMITTEE EXPENSES**  | 16,310 | 10,385 | -417 | 17,935 | 2,419 |

| **SUPPORT OF FRIENDS ORGANIZATIONS** |             |                         |            |                          |
| 5251 — Friends Committee on National Legislation | 500 | 500 | 500 | 500 |
| 5252 — Friends Committee on Legislation of California | 500 | 500 | 500 | 500 |
| 5254 — FWCC | 500 | 500 | 500 | 500 |
| 5255 — Quaker United Nations Office NY | 500 | 500 | 500 | 500 |
| 5256 — William Penn House, Washington | 250 | 250 | 250 | 250 |
| 5260 — AFSC | 500 | 500 | 500 | 500 |
| 5261 — Friends House Moscow Support Ass’n | 500 | 500 | 500 | 500 |
| 5262 — Casa de los Amigos | 500 | 500 | 500 | 500 |
| 5264 — Friends General Conference | 500 | 500 | 500 | 500 |
| 5266 — Quaker Earthcare Witness | 500 | 500 | 500 | 500 |
| **SUBTOTAL SUPPORT OF FRIENDS ORGS** | 4,750 | 4,750 | 4,750 | 4,750 |
### General Account Budget vs. Actual

<table>
<thead>
<tr>
<th>FY 2016-2017 (ending 9/30/2017)</th>
<th>FY 2017-2018</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Budget</strong></td>
<td><strong>Actual</strong></td>
</tr>
<tr>
<td><strong>CONFERENCE TRAVEL/PYM DELEGATES</strong></td>
<td></td>
</tr>
<tr>
<td>5271 — Western Friend Board  R2748  (3)</td>
<td>1,500</td>
</tr>
<tr>
<td>5275 — AFSC  (2)</td>
<td>1,200</td>
</tr>
<tr>
<td>5277 — FCNL  (2) &amp; William Penn House  (1)</td>
<td>3,400</td>
</tr>
<tr>
<td>5278 — FGCC Central Committee  R2744  (1)</td>
<td>1,000</td>
</tr>
<tr>
<td>5279 — FWCC, Section of the Americas  R2743  (2)</td>
<td>1,500</td>
</tr>
<tr>
<td>5280 — Friends United Mtg. (Triennial)  R2745  (1)</td>
<td>400</td>
</tr>
<tr>
<td>5281 — Gen. Reunion of Friends Mexico  R2746  (1)</td>
<td>500</td>
</tr>
<tr>
<td>5283 — Evangelical Friends Church Southwest  (1)</td>
<td>250</td>
</tr>
<tr>
<td>5286 — Quaker Earthcare Witness  (2)</td>
<td>2,200</td>
</tr>
<tr>
<td>5287 — FWCC World Plenary  R2747</td>
<td>800</td>
</tr>
<tr>
<td>5288 — Young Friends Travel  R2742</td>
<td>500</td>
</tr>
<tr>
<td>5289 — Friends Peace Team Board  (1)</td>
<td>750</td>
</tr>
<tr>
<td><strong>SUBTOTAL CONFERENCE TRAVEL/PYM DEL.</strong></td>
<td>14,000</td>
</tr>
<tr>
<td><strong>YOUTH PROGRAM</strong></td>
<td></td>
</tr>
<tr>
<td>6105 — Youth Program Supervisory Committee</td>
<td>1,500</td>
</tr>
<tr>
<td>6110 — Personnel Costs</td>
<td>63,788</td>
</tr>
<tr>
<td>6140 — Insurance</td>
<td>610</td>
</tr>
<tr>
<td>6150 — Professional Development</td>
<td>600</td>
</tr>
<tr>
<td>6160 — Office</td>
<td>2,700</td>
</tr>
<tr>
<td>6170 — Events</td>
<td>0</td>
</tr>
<tr>
<td>6190 — Administration &amp; Travel</td>
<td>7,350</td>
</tr>
<tr>
<td><strong>SUBTOTAL PROGRAMS</strong></td>
<td>76,548</td>
</tr>
<tr>
<td><strong>TOTAL EXPENSES</strong></td>
<td>150,728</td>
</tr>
<tr>
<td><strong>TRANSFER TO (FROM) GENERAL RESERVES</strong></td>
<td>(11,362)</td>
</tr>
</tbody>
</table>

Expense accounts with a bold face R27xx following the account name have that associated reserve fund (see Balance Sheet). Transfers from these special reserves are negative (enclosed in parentheses) in the Transfers column. A positive transfer means that funds remaining in the expense account at the end of the year were transferred to the associated reserve; a negative number indicates transfers from the reserve to cover over-budget expense. In Conference Travel account names, (n) is the number of representative or delegate trips funded, effective with FY 2016-2017.

**COMMENTS ON ACCOUNT LINES HIGHLIGHTED ABOVE**

5213 - Attendance Assistance Fund

The actual total of attendance assistance grants for AS 2017 was $8,953.

Contributions by Annual Session attendees paid $1,319 towards these grants.

5279, 5280, 5281, 5287

For less-than-annual events, we budget a portion of anticipated expenses annually.

Transfer to (from) General Reserves

Income exceeded expenses for this year for the first time in several years. **Good news!**
Pacific Yearly Meeting
Treasurer's Report to Representative Committee
Pasadena, California - March 3, 2018

### General Account Balance Sheet

<table>
<thead>
<tr>
<th>Account Number and Title</th>
<th>9/30/2016</th>
<th>9/30/2017</th>
<th>1/31/18</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ASSETS</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1701.1 — General Acct checking (WF-&gt;Redwood Credit Union)</td>
<td>13,478</td>
<td>39,682</td>
<td>21,877</td>
</tr>
<tr>
<td>1701.2 — General Acct savings - Redwood Credit Union</td>
<td></td>
<td>164</td>
<td>54,063</td>
</tr>
<tr>
<td>1704.01 — Invested Capital (Friends Fiduciary)</td>
<td>85,516</td>
<td>93,176</td>
<td>100,079</td>
</tr>
<tr>
<td>1704.7 — Vogel Endowment (Friends Fiduciary)</td>
<td>472,074</td>
<td>494,456</td>
<td>522,788</td>
</tr>
<tr>
<td>1706 — Prepaid Expenses</td>
<td>205</td>
<td>66</td>
<td>0</td>
</tr>
<tr>
<td>Payroll refunds</td>
<td></td>
<td></td>
<td>96</td>
</tr>
<tr>
<td>1720 — Inventory of Faith &amp; Practice</td>
<td>2,068</td>
<td>2,068</td>
<td>2,068</td>
</tr>
<tr>
<td>1750 — FGC Meeting House Fund Note</td>
<td>10,000</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>TOTAL ASSETS</strong></td>
<td>583,341</td>
<td>629,613</td>
<td>700,971</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>LIABILITIES AND RESERVES</strong></th>
<th>Reserve Caps</th>
<th>Reserve Caps</th>
<th>Reserve Caps</th>
</tr>
</thead>
<tbody>
<tr>
<td>2400 — Payroll Withholdings</td>
<td>1,033</td>
<td>1,068</td>
<td>1,790</td>
</tr>
<tr>
<td>2500 — Payroll Taxes Payable</td>
<td>390</td>
<td>320</td>
<td>320</td>
</tr>
<tr>
<td>2701 — Accounts Payable</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2704 — Credit Cards</td>
<td>104</td>
<td>110</td>
<td>737</td>
</tr>
<tr>
<td>2712 — Student Conscience Fund</td>
<td>17,843</td>
<td>17,843</td>
<td>17,843</td>
</tr>
<tr>
<td>2713 — Clerk's Travel &amp; Discretionary (5202) Reserve</td>
<td>1,761</td>
<td>1,444</td>
<td>1,444</td>
</tr>
<tr>
<td>2714 — Committee Supplemental (5237) Reserve</td>
<td>1,026</td>
<td>1,168</td>
<td>1,168</td>
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<tr>
<td>2721.1 — Pre-Publishing Reserve (F&amp;P)</td>
<td>4,318</td>
<td>4,318</td>
<td>4,318</td>
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<tr>
<td>2722 — Equipment Purchase (5207) Reserve</td>
<td>1,500</td>
<td>1,500</td>
<td>1,500</td>
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<tr>
<td>2723 — Account Audit (5210) Reserve</td>
<td>3,590</td>
<td>3,590</td>
<td>3,590</td>
</tr>
<tr>
<td>2732 — PYM Traveling Friend Fund (M&amp;O)</td>
<td>2,321</td>
<td>2,321</td>
<td>2,321</td>
</tr>
<tr>
<td>2733 — Fund for Concerns (M&amp;O)</td>
<td>4,742</td>
<td>5,067</td>
<td>5,297</td>
</tr>
<tr>
<td>2734 — Sharing Fund (M&amp;O)</td>
<td>2,116</td>
<td>2,236</td>
<td>2,236</td>
</tr>
<tr>
<td>2735 — FGC Scholarship</td>
<td>828</td>
<td>828</td>
<td>828</td>
</tr>
<tr>
<td>2736 — Unity with Nature Project Fund</td>
<td>1,679</td>
<td>2,813</td>
<td>2,813</td>
</tr>
<tr>
<td>2737 — QEW Travel (5286) Reserve</td>
<td>0</td>
<td>0</td>
<td>500</td>
</tr>
<tr>
<td>2742 — Young Friends Travel (5288) Reserve</td>
<td>1,874</td>
<td>1,527</td>
<td>1,527</td>
</tr>
<tr>
<td>2743 — FWCC, Sect of Amer Travel (5279) Reserve</td>
<td>1,500</td>
<td>1,500</td>
<td>1,500</td>
</tr>
<tr>
<td>2744 — FGC Travel (5278) Reserve</td>
<td>500</td>
<td>500</td>
<td>500</td>
</tr>
<tr>
<td>2745 — FUM Travel (5280) Reserve</td>
<td>989</td>
<td>1,389</td>
<td>1,389</td>
</tr>
<tr>
<td>2746 — Gen. Reunion Fr. Mex. Travel (5281) Reserve</td>
<td>1,000</td>
<td>958</td>
<td>958</td>
</tr>
<tr>
<td>2747 — FWCC World Plenary Travel (5287) Reserve</td>
<td>0</td>
<td>800</td>
<td>800</td>
</tr>
<tr>
<td>2748 — Western Friend Board Travel (5271) Reserve</td>
<td>1,000</td>
<td>1,000</td>
<td>1,000</td>
</tr>
<tr>
<td>2749 — Latin Amer. Concerns Outreach (5212) Reserve</td>
<td>478</td>
<td>378</td>
<td>378</td>
</tr>
<tr>
<td>2780 — Youth Program Coordinator Reserve</td>
<td>1,383</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2781 — Bob Vogel Endowment</td>
<td>472,074</td>
<td>494,456</td>
<td>522,788</td>
</tr>
<tr>
<td>2782 — Vogel Youth Work Reserve</td>
<td>13,049</td>
<td>14,928</td>
<td>15,441</td>
</tr>
<tr>
<td>Excess of YTD Income over Expense</td>
<td></td>
<td></td>
<td>40,935</td>
</tr>
<tr>
<td><strong>Uncommitted General Reserves</strong></td>
<td>46,243</td>
<td>67,551</td>
<td>67,551</td>
</tr>
<tr>
<td><strong>TOTAL LIABILITIES AND RESERVES</strong></td>
<td>583,341</td>
<td>629,613</td>
<td>700,971</td>
</tr>
</tbody>
</table>

**Notes:**

**Uncommitted Reserves:** Our General Account reserves are up, because General Account income exceeded expenses this year, in addition to the investment return on our Friends Fiduciary accounts.
2017 Annual Session Budget vs. Actual

<table>
<thead>
<tr>
<th>Income</th>
<th>2017 Budget</th>
<th>2017 Actual</th>
<th>2018 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>8210 — Miscellaneous session income</td>
<td>0</td>
<td>11</td>
<td></td>
</tr>
<tr>
<td>8220 — Fees from Attenders</td>
<td>112,000</td>
<td>103,440</td>
<td></td>
</tr>
<tr>
<td>8221 — Registration discounts (travel-related)</td>
<td>(1,850)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>8230 — Fees paid from Session Accts.</td>
<td>10,000</td>
<td>10,843</td>
<td></td>
</tr>
<tr>
<td>8240 — Fees paid from PYM General Funds</td>
<td>11,000</td>
<td>12,338</td>
<td></td>
</tr>
<tr>
<td>8250 — Interest on PYM Sessions Accts.</td>
<td></td>
<td>59</td>
<td></td>
</tr>
<tr>
<td>8271 — Carbon Offset donations received</td>
<td></td>
<td>664</td>
<td></td>
</tr>
<tr>
<td>8272 — Carbon Offset donations pd to UWN Project Fund</td>
<td>(664)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>8280 — Donations received for Annual Session</td>
<td>1,000</td>
<td>365</td>
<td></td>
</tr>
<tr>
<td><strong>Total Income:</strong></td>
<td><strong>134,000</strong></td>
<td><strong>125,207</strong></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Expense</th>
<th>2017 Budget</th>
<th>2017 Actual</th>
<th>2018 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>8410 — Registrar's Expenses</td>
<td>100</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>8420 — Secretariat Expenses</td>
<td>500</td>
<td>34</td>
<td></td>
</tr>
<tr>
<td>8430 — Arrangements Expenses</td>
<td>800</td>
<td>1,215</td>
<td></td>
</tr>
<tr>
<td>8440 — Children's Program</td>
<td>12,500</td>
<td>11,469</td>
<td></td>
</tr>
<tr>
<td>8450 — Cost of Facilities</td>
<td>100,000</td>
<td>94,611</td>
<td></td>
</tr>
<tr>
<td>8460 — Junior Yearly Meeting</td>
<td>6,000</td>
<td>5,403</td>
<td></td>
</tr>
<tr>
<td>8470 — Young Adult Friends</td>
<td>200</td>
<td>200</td>
<td></td>
</tr>
<tr>
<td>8480 — Breakage and Equipment</td>
<td>100</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>8490 — PYM Clerk's Invited Guests</td>
<td>1,500</td>
<td>1,653</td>
<td></td>
</tr>
<tr>
<td>8500 — Insurance</td>
<td>1,000</td>
<td>568</td>
<td></td>
</tr>
<tr>
<td>8530 — Bank fees</td>
<td>50</td>
<td>47</td>
<td></td>
</tr>
<tr>
<td>8531 — Online payment service fees</td>
<td></td>
<td>648</td>
<td></td>
</tr>
<tr>
<td>8540 — Miscellaneous expense</td>
<td>350</td>
<td>112</td>
<td></td>
</tr>
<tr>
<td>8550 — Fee for registration services</td>
<td>3,000</td>
<td>3,000</td>
<td></td>
</tr>
<tr>
<td>8560 — Contingency Expenses</td>
<td>2,000</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>Total Expense:</strong></td>
<td><strong>128,100</strong></td>
<td><strong>118,959</strong></td>
<td></td>
</tr>
</tbody>
</table>

**EXCESS (DEFICIT):**

6,248

Session Balance Sheet

<table>
<thead>
<tr>
<th>Assets</th>
<th>9/30/2016</th>
<th>9/30/2017</th>
<th>1/31/18</th>
</tr>
</thead>
<tbody>
<tr>
<td>8001 — Checking account - Wells Fargo</td>
<td>64,976</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>8002 — Checking account - Redwood Credit Union</td>
<td></td>
<td>36,202</td>
<td>36,187</td>
</tr>
<tr>
<td>8003 — Friends Fiduciary investment account</td>
<td>38,460</td>
<td>41,309</td>
<td></td>
</tr>
<tr>
<td>8020 — Accounts Receivable</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8025 — Loan Receivable from General Acct</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8035 — Deposits on Future Sessions</td>
<td></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>Total Assets</strong></td>
<td><strong>64,976</strong></td>
<td><strong>74,662</strong></td>
<td><strong>77,496</strong></td>
</tr>
</tbody>
</table>

| Liabilities and Reserve                    |           |           |         |
| 8040 — Accounts Payable                   |           |           |         |
| 8050 — Loan Payable to General Acct       |           |           |         |
| 8900 — PYM Session Reserve                | 64,976    | 74,662    | 77,496  |
| **Total Liabilities and Reserve**         | **64,976**| **74,662**| **77,496**|

RepCom Advance Packet 2/24/2018 - p. 27
YPCC Action Items for RepCom:

- We have asked Finance Committee to consider a proposal to bring to RepCom: YPCC requests that the PYM General Fund reimburse $4,000 to the Youth Programs/Vogel Fund for car lease costs in December 2017 that were to have come out of the 2016-2017 YPCC Budget.
- We wish to sit less long and move more often, even as part of business meetings.

Request to Monthly Meeting Reps and PYM Committee Clerks: Please share this report with your meetings and committees. In particular:

- **Spring Youth Service-Learning Camp, March 26-30, 2018 at Quaker Oaks Farm with the Wukchumni Tribe.** YPCC is a co-sponsor, and this is our 5th year of camp! Camper applications due February 24th. Donations needed to support campers to attend. [https://www.pacificyearlymeeting.org/2018/documents/ypc/spring-youth-camp-at-quaker-oaks-farm-2018/](https://www.pacificyearlymeeting.org/2018/documents/ypc/spring-youth-camp-at-quaker-oaks-farm-2018/)

- **Funding available and deadlines for the Youth Programs Fund / Bob Vogel Endowment:** Applications due on or before March 20, June 20, September 20, and December 20. We have a preference for new programs, new outreach, new connections, and novel experiments, such as regional gatherings or special intergenerational events. Funds can also help your Meeting treat teens and young adults to workshops and gatherings. See funding guidelines at [https://www.pacificyearlymeeting.org/youth/resources-funding/](https://www.pacificyearlymeeting.org/youth/resources-funding/)

- **Wanted: Children’s Program Teachers & Friendly Responsible Adult Presences (aka FRAPs) at Annual Session - for children’s and teen programs (JYM).** Please encourage potential adult volunteers to contact those committees or Alyssa Nelson, pym.youthcoordinator@gmail.com, for referral. Application form for “Youth Workers” will be posted on PYM website and emailed out after RepCom. [https://www.pacificyearlymeeting.org/youth/adults/](https://www.pacificyearlymeeting.org/youth/adults/)
What the Committee (YPCC) has been working on:

- **Continued education** of PYM Friends and reporting on how the YPCC and YPC act as a resource within PYM, including **stewardship of the Bob Vogel Endowment / Youth Programs Fund**.

- **Co-Sponsor of Spring Youth Service Learning Camp** at Quaker Oaks Farm

- **Diversity and Inclusion**: In reviewing our goals and objectives document, YPCC members noted that we would like to be more inclusive as a Society and to have this concern integrated into how we work as a committee. How can we get more young people, People of Color, and individuals from other underrepresented groups involved with Friends? How could we better provide mentorship to the white people and wealthier people among us? We are in the process of liaising with M&O subcommittees on Racial Justice and Right Relationships, and considering options for creating outreach materials especially for young adults that could be posted in meetinghouses. We are also evaluating our use of electronic outreach and social media and look forward to collaborating with PYM’s new Communications Committee (to which Alyssa is already ex officio).

- **Interest Group proposal**: “Building an Intergenerational, Diverse, Inclusive Friends Community,” an active, interactive opportunity for all ages, facilitated by members of the PYM Youth Programs Coordinating Committee and building on this year’s PYM Annual Session theme of “Faithfulness, Radical Vulnerability, and Love.” Includes some concepts reaped from attending the California Indian Conference in April 2018 and the Reunión General / General Meeting of Friends in Mexico in May 2018, the theme of which was “Are our young people called to serve God?”

What the Coordinator (YPC) has been working on:

- Continued support to various age-based groups within PYM (Junior Yearly Meeting/JYM teens and adult support committee, Children’s Program, Young Adult Friends)
  - Supporting JYM in logistics for in person planning meeting in conjunction with RepCom. This included creating a new, online registration form for RepCom to facilitate arrangements and transportation.
  - Supporting JYM, CPC, YAFs, and M&O with program planning. Coordinating communication about joint activities for AS.
  - Supporting JYM and CPC outreach to potential volunteers (FRAPs and Teachers), and training and orientation for AS.
  - Financial assistance options: Improving awareness and access to info for youth and families to attend AS.
• Collaboration with other committees and officers, such as M&O, Presiding Clerk, Assistant to Clerk, Registrars, Communications Committee
  ○ Improving registration forms and processes for Annual Session
  ○ Contributing to visioning a new Right Relationships Subcommittee of M&O
  ○ Serving ex officio on Communications Committee, particularly on the website content team

Programs and Calendar Highlights:
• Our Youth & Intergenerational Calendar on the PYM website
  http://www.pacificyearlymeeting.org/youth/calendar/
  ○ Please see announcement about Spring Camp above

Australia “Traveling in the Ministry” Report Revision:
• A draft was shared along with the AS 2017 reports about this 2016 project.
• Revision of report is nearing completion and will be on the YPC Committee page
  https://www.pacificyearlymeeting.org/committee-newsletters-and-reports/youth-programs-coordinating-committee/

State of the YPCC:
The YPC Committee continues to meet once a month via conference call to talk about pending matters, review proposals and requests for funding or other support, receive updates on events, and carry out subcommittee work. The Supervisor communicates more frequently with the Coordinator, usually by email and phone. We again had our annual face-to-face meeting in conjunction with College Park Quarterly Meeting’s winter gathering at San Francisco. We thank Berkeley Friends Meeting for hosting us that weekend.

We considered these question in worship-sharing, reflecting on our own spiritual experiences as adolescents (defined by modern neuroscientists as approximately age 12-24 -- a much longer growth period than we usually think of). Were you part of a spiritual community? What kind of instruction did you get? What kinds of experiences did you share? Did you have solitary spiritual experiences? Were there readings that were important to you?

We also continued to consider these questions: Is there a way that the YPCC can help meetings to connect/reconnect with their young people? Help young people to connect/reconnect with their meeting?
Our reflections are helping us as we prepare to undertake another program evaluation. The most recent comprehensive one was done in 2013:

Committee Members:
Three-year at-large terms
2018 Barbara Babin, **Supervisor** (Redwood Forest)
2018 Gail Eastwood, **M&O Liaison** (Southern Humboldt WG)
2019 Bertha Pena, **Clerk** (Mexico)
2019 Melissa Lovett-Adair (Central Coast)
2020 Jennifer Carr (Reno / Sacramento)
2020 Stephen Myers (Sacramento)

One-year "Youth" terms (being handled through interim appointment process since these names were given at or after the final plenary):
Julian Garrett (Redwood Forest)
Kiernan Colby (Santa Cruz)
Rachel Kempf (Santa Monica)
Rebekah Percy (La Jolla / Sacramento)

Volunteer Children's Program Member: Bitsy Carr (Sacramento)
Youth Programs Coordinator: Alyssa Nelson, Davis (2011-present), ex officio

YPCC References:
- YPCC Webpage: https://www.pacificyearlymeeting.org/committee-newsletters-and-reports/youth-programs-coordinating-committee/
- YPCC Reports, Epistles, Announcements, reverse chronological: http://www.pacificyearlymeeting.org/category/yearly-meeting-docs/ypc/
- Youth Programs Webpage: http://www.pacificyearlymeeting.org/youth/
- Calendar: http://www.pacificyearlymeeting.org/youth/calendar/