

PACIFIC YEARLY MEETING
EXECUTIVE COMMITTEE MINUTES
Berkeley Meeting House
Berkeley, California

Session 1 March 11, 1972 9:00 a.m.

Our Clerk, Ed Sanders, began our meeting with a period of silent worship. This was followed by a reading of the Queries on Participation in Meetings. Introductions of all those present were made. A list of Executive Committee participants is attached to these minutes.

Exec. 1 Schools Committee: It was approved by Executive Committee that the names of Argenta and Pacific Oaks Schools will be removed from the listing of schools under the Pacific Yearly Meeting in the Friends World Committee Directory. Argenta has transferred its membership to Canada Yearly Meeting and Pacific Oaks is no longer under the care of any Friends Meeting or this Yearly Meeting. Furthermore, when Pacific Oaks changed its name to College, the name Friends was dropped and the College announced it would use the phrase "founded by Friends."

Exec. 2 Education Committee chairwoman, LaDonna Wallen, announced that Marian Sanders has been appointed Children's Program Coordinator for a period of three years.

Exec. 3 Peace Committee has requested that \$200 more be allocated in the budget for travel expenses. Isaiah Meyer read a letter from Phil Drath, Peace Committee Chairman, who was unable to be present. The letter explained that Earle Reynolds will be using the funds to carry out the PYM Peace Committee Minute of 10/30/71: "...that Earle Reynolds be the Committee's 'traveling Friend' and receive invitations from Monthly Meetings to tell what other Meetings and Friends are doing for peace." Earle will also discuss his project to sail the Phoenix from the Bay Area to the Republican Convention in San Diego where "The Phoenix ... a Messenger of the People" will bring a peace message.

Executive Committee approved the Peace Committee request to add \$200 to the Peace Committee budget. It was suggested that Earle Reynold's be liberated to talk with Friends about his concerns and that he be open to the leadings and responses of Friends.

Exec. 4 Friend-in-the-Orient Committee reported through its chairman, Stuart Innerst, that the Seavers will return in June of this year. They will report to Monthly Meetings as requested. Steve Thomas will be coordinator of the Seavers speaking engagements. The Seavers will also report to Yearly Meeting and will talk with the children then. Two replacements for the Seavers were suggested - San Dal Cha and Richard and Rose Lewis all of whom expect to be in Korea next year.

Friend-in-the-Orient Committee sent out an appeal for relief of the sufferings of the Bangladesh. \$400 was sent from PYM. The Friend-in-the-Orient fund received \$1600 this year.

Exec. 5 Bulletin Committee report was given by Peggy Spear,
1972 Chairwoman. They recommend that those Meetings which
 are not presently collecting money for subscriptions
to the Bulletin do so. All Friends should receive the Bulletin.
Subscriptions given through the Meeting are tax deductible. The
collection and handling of subscriptions through Meetings makes
the work of the Bulletin office easier.

Brent Howell, Bulletin Editor, asked that all committee chairmen send in their Yearly Meeting reports to appear no later than the June issue for which the dead-line is May 10. If two reports are to be made the first should be sent by April 10 for the May issue. Dead-line for all material for any issue is the 10th of the preceding month. Chairmen are asked to write a letter to the Editor prior to sending a report to inform him of the contents of the report, how long it will be, and whether it will be a formal report of committee action.

Exec. 6 Discipline Committee report from Lowell Tozer, Chairman,
1972 was read by Shirley Tweed, Assistant Clerk. The
 project of revising the Queries is almost completed.
There still remains some work to do on the Advices. The complete
draft of the Discipline will be ready by 1973. The committee may
publish the Discipline first in mimeographed form so that minor
changes can be made easily. The committee may also recommend a
change in title from the Discipline to Faith and Practice.

Exec. 7 Ministry and Oversight Committee report was made by
1972 Stratton Jaquette, Chairman.

- 1) An information form has been drawn up by Ministry and Oversight concerning care at time of death, Memorial Meetings, etc. which will be sent to all Meetings.
- 2) Ministry and Oversight wishes to encourage more visitation among Meetings. Reports of visitations should be sent to Stratton Jaquette.
- 3) Response to the Yearly Meeting request by Ministry and Oversight to discuss the subject of homosexuality has resulted in many Monthly and Quarterly Meeting discussions. Ministry and Oversight requests that all Monthly and Quarterly Meetings send them whatever statements have grown out of discussions on homosexuality. However, Ministry and Oversight is not ready presently to make or recommend any statement by the Yearly Meeting. The greatest unity expressed so far is that social,

economic, and civil rights of homosexuals be not abridged.

Exec. 8 Site Committee, 1973, recommended that we meet at Francisco Torres, a convention center in Santa Barbara, California, August 11-16. Executive Committee approved the Santa Barbara site for 1973.

The meeting closed after a brief period of silence.

SESSION 2 March 11, 1972 2:00 p.m.

Exec. 9 Junior Friends Yearly Meeting planning was reported by Margaret McInnes, Clerk. The focus this year at Yearly Meeting will be on education using resources from the Yearly Meeting. Junior Friends wish the present ban on alcohol and drugs continued. A letter outlining the Junior Friends program and requirements for participation will be published in the Bulletin.

Junior Friends would like a silent Meeting for Worship offered as an alternative to Worship-Fellowship groups. They also suggest holding Family Night on Wednesday instead of Tuesday.

Junior Friends program will include sports, singing, improvisational theater, dancing, silent walks, getting acquainted groupings at the first meetings.

Exec. 10 Nominating Committee report was made by Jean Young, chairwoman. Executive Committee approved the appointments of Gretchen Tuthill as Chairwoman of the Consultative Committee on Organization (1973) and Bob Schutz as Chairman of the Social Order Committee (1972).

Nominating Committee will ask all chairmen of Yearly Meeting Committees to write a job description for their committees to be used by the Nominating Committee in their work.

Nominating Committee requests that the Education Committee define its job anew and suggests this might be included in the Discipline. Walt Raitt, Historian-Archivist, gave the following as functions of the Education Committee in the past:

- 1) It has acted as advisory to the Children's Program.
- 2) It has served as means of helping Monthly Meetings with Religious Education.
- 3) It has arranged adult education programs at Yearly Meetings.

Exec. 11 Regional Reports
1972

College Park Quarterly Meeting - Eleanor Foster, Clerk, reported that CPQM is sponsoring the sailing of the Phoenix in August, the bringing of issues of life style to the

Quarter through Ministry and Oversight, and renewed emphasis on visitation in the Quarter.

Southern California Quarterly Meeting - Harry Bailey, Clerk, reported that there is much activity in the Peace and Social Order Committees of the Quarter.

New Mexico Quarterly Meeting - Ted Church, Clerk, announced that their Quarter wishes to discontinue its relationship to Pacific Yearly Meeting in 1973. The Quarterly Meeting asks for consultation with a Committee of Yearly Meeting. It was agreed that the Consultative Committee on Organization of PYM should meet with the Quarter and work out details which will involve statistics and finance. The Intermountain Fellowship will meet June 8-11 and New Mexico Quarter will meet May 21.

Willamette Quarterly Meeting - Howard Richards, Clerk, announced a Northwest Gathering of Friends July 14-18 in Washington. There is a possibility at that time a decision to set a cut-off date from relating to Pacific Yearly Meeting may be made. Both Quarters, however, are interested in continuing to use PYM Discipline and Bulletin, and expressed their desire for a gradual, not an abrupt, break. Eugene Monthly Meeting and Corvallis MM are in favor of dividing now from PYM. The PYM Nominating Committee needs to take these sentiments into account.

Northwest Quarterly Meeting - Alice Miles, Clerk, concurred with Howard Richards and welcomed visitors to their Quarterly Meeting on April 22.

Arizona Half-Yearly Meeting - Arline Hobson, Clerk, stated that the main interest of their Quarter is to strengthen its structure. This may be facilitated by joining with New Mexico and others in the Southwest Fellowship. However, they will continue with Yearly Meeting until they feel the time is right for changing.

Exec. 12 Executive Committee approved recommending to the Nominating Committee the continuation of the Consultative Committee on Organization with two-year term appointments. Half the present members of this committee should be continued for one year.

Exec. 13 Statistical Report - Mildred Burck, Statistical Secretary, included the following in her report:

As of 1 June, 1971, there were 2023 members of Pacific Yearly Meeting which represented an increase of 76 over 1970. There were 176 new members, 209 attenders from other Meetings, 806 attenders, 1381 children, 530 inactive members, and 46 lost to PYM through death. The statistical report is attached to these minutes.

Exec. 14 Treasurer's Report - Bob Young, Treasurer, reminded
1972 Friends that travel fund requests should be made before
the travel takes place. It was noted that only \$100
has come in for the Friends World Committee and \$ 190 for the scholar-
ship fund.

A copy of the Treasurer's report is attached to these
minutes.

Exec. 15 Historian-Archivist, Walt Raitt, requests Quarterly Meet-
1972 ing reports, all previous reports of the Statistical Sec-
retary, and the reports of PYM Chairmen. He needs copies
of PYM incorporation papers, and is willing to hold Meeting records in
the archives for safe keeping. Walt stands ready to help the Con-
sultative Committee on Organization.

Executive Committee approved Walt's recommendation that
the Nominating Committee be instructed to appoint one person to Friends
World Committee who has special interests in the United Nations and
can promote these.

Exec. 16 Travel Minute - Executive Committee approved the Clerk's
1972 minute which he wrote for Olive Goodykoontz who will be
in Germany for several months and will attend West German
Yearly Meeting.

Exec. 17 Handbook of the Religious Society of Friends - Exec. Comm.
1972 approved the writing of PYM report for the Handbook by
Walt Raitt.

Exec. 18 Ad Hoc Committee to Name the Nominating Committee - Exec-
1972 utive Committee approved the following Friends to serve
on this committee:

Walt Raitt, Chairman
Gretchen Rudnick
Esther Richards (subject to her approval)
Alternates: Beatrice Crouse or Pat Crouse or
Francis Dart

The functions of this committee are:

1. To name the person who will serve as chairman of the Nominating Committee.
2. To name four new members to the Nominating Committee.
3. This Ad Hoc Committee makes its recommendations to the third session of the Yearly Meeting Representative Committee.

Exec. 19 Agenda Review Committee - The Executive Committee
1972 approved the following Friends to serve as the Agenda
 Review Committee:

The Clerk
The Assistant Clerk
Chairman of the Bulletin Committee
Chairman of Ministry and Oversight
Clerk of Junior Yearly Meeting
Clerk of Young Friends

Exec. 20 Recognition of New Meetings - Executive Committee approved
1972 reminding Regional Meetings that the Friends World Commit-
 tee should be informed of all new Meetings by the Quarter-
ly Meetings. This insures their recognition by Friends World Committee.

Exec. 21 National Faith and Life Panel - A report was read of the
1972 appointment of Ferner Nuhn to a National Faith and Life
 Panel which is being formed by the Friends World Committee
for Consultation as a follow-up to the St. Louis Conference of Friends,
1970. Aim of the panel is to provide a channel for continuous examina-
tion of the issues dividing Friends.

Exec. 22 Arrangements for Yearly Meeting - Larry Perry, Arrangements
1972 Committee Chairman, requests all Yearly Meeting Chairmen
 to send information on their space needs and arrangements
to him by July 1. Dates of Yearly Meeting are August 13-17 plus
Committee Day. Saint Mary's College has expressed their happiness at
our return. Continuing information on Yearly Meeting will appear in
the Bulletin. A list follows of persons or Meetings who have respon-
sibilities for arrangements:

Frank Burnham	- Registrar
Peggy Lacey	- Space Needs
Bob Burnett	- Equipment
John Kreiter	- Camping
Catherine Bruner	- Art Display
Bob Barnes	- Swimming Pool
Frances Woodson	- Secretariat
Kris Bradwell	- Secretariat
Marin Meeting	- Communications
Hayward Area Meeting	- Transportation and Early Hospitality

Session 3 March 11, 1972 7:00 p.m.

Before our silent worship the Clerk reminded us of the bright spirit
Clarence Burck had been among us. Ed Sanders spoke with appreciation
and feeling of Clarence's life.

Exec. 23 Registrar's Report - Frank Burnham, Registrar, announced
1972 there would be no change in rates from last year. Cut-
 off date for registration will be August 1, as approved
by Executive Committee. Registration forms will be mailed out in the
April Bulletin. Notice of scholarships given by individual Meetings
should be sent to Frank Burnham. The registration form, it was decid-
ed after some discussion, will be the same as last year's with minor
changes.

Assignment of specific rooms for Junior Friends was approved by Executive Committee.

Exec. 24 Children's Program - Marian Sanders, Children's Program
1972 Coordinator, explained the program she is developing for
 integrating the Children's Program with Yearly Meeting.
There will be a sharing of skills and interests in which Friends of
all ages may share. Three areas will be a special focus: the Faith
and Practice of Friends, ecology, and our relations with China. An
early presentation will be made at Yearly Meeting involving all ages
in which we would begin to integrate the programs. Marian Sanders
needs the help of all Meetings in recruiting Friends who have interests
and skills they are willing to share for a few hours at Yearly Meeting.

Executive Committee approved that the Education Committee
and Marian Sanders meet to work out whatever arrangements would be
felt helpful to the Children's Program. The Education Committee will
make its recommendations to Representative Committee. Minutes of the
Education Committee meeting with Marian Sanders are attached to these
minutes.

Exec. 25 Concern for Young Friends - Several Friends expressed
1972 their concern that we do not have enough meaningful
 sharing with Young Friends. Executive Committee approved
the writing of a letter by the Clerk to Jim Balderston, Clerk of
Young Friends, expressing our regret that he could not be with us at
Executive Committee and asking if it would be helpful for one or two
of our members to sit with Young Friends when they plan their Yearly
Meeting sessions. We wish to draw closer to Young Friends.

The Clerk expressed the appreciation of Executive Committee for the
care of Berkeley Meeting in providing us hospitality, meals, and
transportation.

Our sessions closed with a time of silent worship.

Edwin A. Sanders

Margaret Brooks, Recording Clerk

Edwin A. Sanders, Clerk

THOSE IN ATTENDANCE AT EXECUTIVE COMMITTEE MEETING 3/11/72

Brent Howell	Bulletin Editor
Margaret Utterback	Member, Friend in the Orient Committee
Stuart Innerst	Chairman, Friend in the Orient Committee
Alice Miles	Clerk, Pacific Northwest Quarterly Meeting
Walt Raitt	Historian-Archivist
Stratton Jaquette	Chairman, Ministry and Oversight Committee
Peggy Spear	Chairwoman, Bulletin Committee
Monette Thatcher	Member, Ministry and Oversight
Van Ernst	Recording Clerk, Representative Committee
Richard Ernst	Holding Corporation PYM
Ted Church	Clerk, New Mexico Quarterly Meeting
Howard Richards	Clerk, Willamette Quarterly Meeting
Mildred Burck	Statistical Secretary PYM
Elizabeth Draper	Assistant Statistical Secretary PYM
Isaiah Meyer	Chairman, Finance Committee
Frank J. Burnham	Registrar, PYM
Harry Bailey	Clerk, Southern California Quarterly Meeting
Marian B. Sanders	Coordinator, Children's Program PYM
Arline B. Hobson	Clerk, Arizona Half Yearly Meeting
Robert T. Young	Treasurer, PYM
Asenath K. Young	Assistant Treasurer, PYM
LaDonna Wallen	Chairwoman, Education Committee
Lawrence Perry	Chairman, Arrangements Committee
Ed Janoe	Advisor, Jr. Friends Yearly Meeting
Barbara Gardner	Advisor, Jr. Friends Yearly Meeting
Bob Schutz	Chairman, Social Order Committee
Eleanor Foster	Clerk, College Park Quarterly Meeting
Jean Young	Chairwoman, Nominating Committee
Lee Steelman	Member, Education Committee
Gregory Berleman	Member, Education Committee
Esther Morgan	Alternate, Nominating Committee
Margaret McInnes	Clerk, Junior Friends Yearly Meeting
Noelle Leshan	Clerk, Junior High
Brian Heilman	Member, Planning Committee for Jr. Yearly Meeting
Sarah Hubbe	Recording Clerk, Jr. Friends Yearly Meeting
Joy Davis	Member, Planning Committee for Jr. Yearly Meeting
Margaret Brooks	Recording Clerk, PYM
Edwin A. Sanders	Clerk, PYM
Shirley R. Tweed	Assistant Clerk, PYM

REPORT OF THE SECRETARIES

1971

The forty-five Meetings of Pacific Yearly Meeting reported a total of 2,023 members for June 1, 1971. This is an increase of 76 members since the 1970 report. The Meetings have gained 113 members who requested membership, 55 members who transferred from other Meetings and 10 members who had been junior members. Eighteen members were lost by death, 43 by transfer and 27 by release or withdrawal.

There are 209 Friends attending our Meetings who are members of other Meetings. Forty-three of these are sojourning members. In addition, there are 860 attenders.

There are 1381 children under the care of our Meetings. Nine hundred of these are junior members. Twenty-nine Meetings have had First Day Schools this year.

Many of the Meetings reported that they have inactive members. The total number of members considered to be inactive is 530.

Thirty-two Meetings reported the regular reading of the Queries. Twenty-nine Meetings had organized programs of study for the adults. Several Meetings have used Quaker Dialogues. The Queries, Quaker History, and Quaker principles were mentioned a number of times. Some Meetings have studied social issues such as drugs, California's welfare crisis, life styles and life, death and abortion. Other topics have been worship, Faith and Practise, current trends in education, problems and ways of communication, exploration of other religions, marriage, Ghandi, creative writing and poetry, creative listening, and violent methods to achieve non-violent goals.

The following books and pamphlets have been used: Testament of Devotion by Kelly, What is Man? by Floyd Schmoer, Break the New Ground, Report of the 4th World Conference of Friends, On Being Present Where You Are by Douglas Steere, Spectator Papers by Norman Whitney, Search for Peace in the Middle East (AFSC) and Indo China 1971 (AFSC).

Public meetings have been sponsored or co-sponsored with other groups. Speakers have been from our own Yearly Meeting, from the AFSC, CCCO, FCNL and others: Bob Vogel on the Middle East, Barbara Reynolds on atomic warfare, Co-directors of Friends Centre in New Delhi, India, Kenneth Boulding, Martha Fort with slides on a visit to an AFSC facility in Vietnam, Ruth Fawell, Ron Raitt, Arthur Goldberg, a Biafran Relief fund raiser, a Fiesta Campesina fund raiser, Marian Sanders on exchange

teaching in Russia, Douglas Steere and Dr. Margery Parisho. There was a meeting with a Black Panther, a Peace mass, a UN dinner meeting, a film on Quang Nai, Family to Family Fellowship, "Crossroads Africa" and a meeting on Indian fishing rights. Eight Meetings reported participation in peace demonstrations and eight have helped with draft counseling or the giving of information.

Eight Meetings have had retreats. Topics mentioned were "the spiritual life of the Meeting" and "meditation and corporate worship". Meeting Houses have been used for draft counseling, a school for Native American children and a monthly art exhibit. There have been suppers and soup suppers for college students and meetings with student leaders re "campus unrest". Meetings have started worship groups, have had groups for inquirers, meetings on friends philosophy of education, midweek meetings and frugal meals for worship and fellowship, a called meeting to accept a draft card, a candle-light Christmas service, and threshing meetings in homes for fuller discussion of a project or problem expected to come up in a business meeting. One Meeting worked toward a hospitality house for prisoners at San Quentin but found the cost too great. There have been poetry evenings, peace literature tables on campuses, a Quang Nai benefit, a meeting on the Draft law with Don Pendleton (AFSC), a letter writing table after Meeting, and dance classes for "creative religious dance by Louise Matlege. One Meeting has provided a home for a wounded Vietnamese child, another supplied help for Pit River Indians during the PG&E trial in Sacramento and another supported a preschool serving black children.

Other projects have been Project Understanding for education on racism to correct community patterns, a children's art class, non-violence seminars, two dinners for Russian scientists and seamen on an oceanographic vessel, distribution of information to community, attendance at state legislature to encourage a bill making the draft illegal in that state, and participation working with inmates of county jail and honor farms. There has been an interfaith housing project in one state and a project of buying, repairing and re-selling small homes to low income families in ^{another}.

Meetings have worked on draft repeal, telephone tax refusal, prison reform and peace and they have supported Inner city ministries and Farm Workers.

Mildred Burck and Betty Draper

PACIFIC YEARLY MEETING OF THE RELIGIOUS SOCIETY OF FRIENDS
 TREASURER'S INTERIM REPORT
 FOR JULY 1ST THROUGH DECEMBER 31ST, 1971
 (IN U.S. DOLLARS)
TRANSACTIONS

	<u>-SIX MONTHS-</u> JULY 1 TO 12/31/71	<u>BUDGET FOR THE</u> <u>FULL FISCAL YEAR</u> 7/1/71 - 6/30/72
<u>INCOME:</u>		
Contributions from Meetings	\$ 6,198	\$ 13,600
Contributions from Individuals; Interest	30	750
Transfer from Reserve:		6,950
NON-BUDGETED ACTIVITIES:		
Friend in the Orient - Contributions	1,025	-0-
Scholarship Funds - Friends Schools	190	-0-
Friends World Committee "1% More" Fund	100	-0-
TOTAL OF INCOME ITEMS	<u>\$ 7,543</u>	<u>\$ 21,300</u>
<u>DISBURSEMENTS: (1)</u>		
GENERAL:		
Bulletin (2)	\$ 1,500	(4) \$ 2,500
Y.M. Session - Net (3)	(234)	2,000
Young Friends	316	350
Junior Yr. Mtg. - Net (Before Prelim. Amt. of \$195 for Exec. Com. Travel)	770	(4) 500
Travel to Sessions - Representatives, Officers, Chairmen (Before Approx. \$950 for Exec. Com. Travel)	3,454	4,300
Expense of Clerk, Sec'y., Treas., Archivist ((\$680 Sal. Plus Gen. Expenses Antic. in last ½ Yr.)	819	(4) 1,250
Insurance, Legal, and Audit	150	200
North Pacific Gathering of Friends - July, 1972	-0-	1,200
NON-BUDGETED ACTIVITIES:		
Friend in the Orient	50	-0-
COMMITTEES:		
Peace	423	650
Discipline	137	1,550
Education	140	800
Finance	-0-	10
Friend in the Orient	63	400
Ministry and Oversight	154	635
Social Order	-0-	300
Organization of Yr. Mtg.	-0-	300
Friends Schools (Incl. Jr. Y.M. Co-ordinator)	133	600
Nominating	106	500
CONFERENCE TRAVEL EXPENSE - P.Y.M. REPRESENTATIVES:		
Friends World Committee	248	500
A.F.S.C. (Cost \$1,150 - \$400 paid by A.F.S.C.)	750	750
F.C.N.L.	300	600
Friends United Meeting Reserve	-0-	80
Friends General Conf. Reserve	-0-	125
SUPPORT OF FRIENDS ORGANIZATIONS:		
Young Friends Comm. of North America	-0-	150
F.W.C.	-0-	400
Quaker Program at the United Nations	-0-	150
William Penn House (Washington, D.C., U.S.A.)	-0-	150
Friends General Conference	-0-	150
TOTAL DISBURSEMENTS	<u>\$ 9,279</u>	<u>\$ 21,300</u>

PACIFIC YEARLY MEETING - TREASURER'S REPORT
7/1 THRU 12/31/71 (CONCLUDED)

FUND BALANCES

<u>FUND BALANCES:</u>	BALANCE 7/1/71	RECEIPTS (NET)	DISBURSEMENTS (NET)	TRANSFERS (1)	BALANCE (1) 12/31/71
General Funds	\$12,405	\$ 6,228	\$ 9,229		\$ 9,404
Bulletin Funds (5)	176				176
Fr. Schools' Scholarship Fund	125	190			315
Clerk's Travel Funds:					
Part A (General)	1,000				1,000
Part B (Conference)	1,000				1,000
F.W.C. (Representatives) Travel	1,000				1,000
F.W.C. "1% More" Fund	-0-	100			100
F.C.N.L. Travel	145				145
Fr. Gen. Conf. Travel	125				125
Fr. United Mtg. Travel	330				330
Fr. In The Orient - Proj. Funds	3,678	1,025	50		4,653
Sharing Fund	5,000				5,000
TOTALS	<u>\$24,984</u>	<u>\$ 7,543</u>	<u>\$ 9,279</u>	<u>\$ -0-</u>	<u>\$ 23,248</u>

BANK AND PREPAYMENT BALANCES:

General Checking Account	\$ 6,464	\$ 5,515	\$ 9,339	\$ 1,398	\$ 4,032
Bulletin Checking Account	176				1
Registrar's Bank Accounts		2,028		985	3,013
Savings Account (Fed. S & L)	17,391			(2,000)	15,391
Prepaid Future Session Exp. and Other Advances	510			(383)	127
Prepaid - Discipline Inventory	541				541
Payroll Taxes and Other Payables	(98)		(60)		(38)
TOTALS	<u>\$24,984</u>	<u>\$ 7,543</u>	<u>\$ 9,279</u>	<u>\$ -0-</u>	<u>\$ 23,248</u>

NOTES:

- (1) Before inclusion, in this interim report, of budgeted but unexpended transfers to designated-purpose funds. Such transfers will be made at the end of the fiscal year, with totals then reflective of the years full expense, as compared to disbursements to date in this interim report.
- (2) Transfers from general to BULLETIN accounts during the six months, before incorporating other elements of the Editor's financial records.
- (3) After credit for 1970-71 balance remaining in Registrar's account, not previously recorded in the general books of account.
- (4) Need for re-examination of Budget by Executive or Finance Committees indicated.
- (5) Editor's bank transactions not reflected in this interim report.

MINUTES of PACIFIC YEARLY MEETING EDUCATION COMMITTEE

Berkeley Meeting House

Berkeley, California

March 13, 1972

Members present: LaDonna Wallen, chr., Walter Jones, Greg Berleman, Nancy Springer, Lee Steelman, Marian Sanders, Coordinator of Children's Program, Barbara Perry, for the Nominating Comm., Barbara Gardener and Ed Janoe, Advisors of Junior Friends Yearly Meeting, and Shirley Tweed, Assistant Clerk.

After an opening period of silence, Barbara Perry encouraged us to clarify the responsibilities of the Education Committee and to designate who is on the committee.

Membership of the Committee

The Education Committee recommends that the size of the committee be six members exclusive of the ex officio members. We recommend that the Children's Program Coordinator, the Advisors of the Junior Friends Yearly Meeting, a representative from the Junior Friends and a representative from Young Friends be ex officio members of the Education Committee. We wish our members to represent all regions of Yearly Meeting, and that at least one member of the committee be under thirty years of age. We recommend that the practice of appointing Quarterly Meeting Education Chairmen to the Yearly Meeting Education Committee be discontinued. We would like the rotating schedule of appointments to be continued.

Shirley Tweed recommended that we ask the treasurer if the expenses of a representative from Young Friends and Junior Friends would be paid to committee meetings.

Job Description and Committee Responsibilities

We recommend that all members be informed by the Nominating Committee that they will be expected to attend at least two meetings during the year. One will be prior to Yearly Meeting Executive Committee sessions and at least one prior to or during Yearly Meeting.

We see our committee responsibilities as:

1. The appointment of a Children's Program Coordinator
2. The appointment of Junior Friends Advisors
3. A body which provides consultation and support to the Yearly Meeting Children's Program Coordinator.
4. The development of a philosophy for Yearly Meeting programs
5. Accepting the responsibility for the payment of the Children's Program Coordinator
6. Preparing and submitting a budget for the Children's Program at Yearly Meeting

7. Gathering information from chairmen of Education Committees of Quarterly Meetings to keep our committee informed of activities throughout Yearly Meeting.

The Education Committee would also like to accept responsibility for helping to plan a program which would include all people at Yearly Meeting and for recruiting people to work in the program on the basis of information received from the program coordinators.

We would like to have a separate registrar for children at Yearly Meeting to explain different programs and to help children make choices. We recommend that the Children's Program Coordinator contact Frank Burnham, Registrar, to see if this can be arranged.

Job Description for Children's Program Coordinator

1. In accordance with notes from PYM Executive Committee Meeting, August 12, 1971, the Children's Program Coordinator is asked to coordinate programs for ages 0-12th grade and to be responsible for developing programs for preschool children, for grades 1-5, 6-9, and 9-12. (Grades 9-12 would be the joint responsibility of Junior Friends Yearly Meeting and their Advisors with overlap expected with the grades 6-9 program.)
2. The Coordinator should meet with the Treasurer to discuss budget allowance and salary for the Children's Program.

Shirley Tweed recommended that we include Minutes 1971-10 and 1971-17.

We agreed to meet again in May during Southern California Quarterly Meeting.

Lee Steelman