

Pacific Yearly Meeting
Communications Committee
Report to Annual Session (AS) 2023

Summary: Communications Committee is working in several areas to facilitate and streamline communication among all our members and committees, and our Monthly, Quarterly, and Yearly Meetings, as we adapt to our increasingly digital world.

Website:

- Our Committee has continued to work to develop and maintain our current website, <https://www.pacificyearlymeeting.org>, while we prepare to redesign a completely new website with both added and revamped content.
- In preparation for the major revision, we are consulting with web designer Aimee Ross-Tupper to determine what applications we use for the website are essential—and which are not and can be canceled. She will also assist with the initial web redesign process.

Directory:

- The directory has been revised to include the feedback received in the last year along with updated information from each monthly meeting that provided corrections and additions.
- We anticipate the 2023–2024 Directory will be released shortly after annual session, with a possible mid-year update at Representative Committee 2024 if it is merited based on feedback and corrections.
- We are always grateful for suggestions on ways to make the directory more accurate and complete, as well as ideas on how it might be more easily distributed, balancing availability and ease of communication among those in our Yearly Meeting with the need for data privacy.
- We are exploring the possibility of making available a print form of the directory. Please let us know if your meetings might like to purchase print versions.

Yearly Meeting Documents and File Organization:

- The committee has been working with Bronwen Hillman, Administrative Assistant, to organize our online workspaces to increase both efficiency and ease of use. More importantly, we are working to transfer ownership of the many parts of our spaces to the Yearly Meeting, so we can continue to use our documents seamlessly when clerks and committee members change.

Social Media:

- Lynn Gazis-Sax, Orange County Meeting, has agreed to be the administrator for the Yearly Meeting's Facebook page, Pacific Yearly Mtg. [Quakers]. We very much appreciate Lynn's experience and willingness to be of service to the Yearly Meeting in this way.
- We are also evaluating and updating the Yearly Meeting's digital presence on other sites.

In Appreciation:

- We have been very grateful for Andrea Harman's stewardship, technical knowledge, and skill in co-clerking the Communication Committee as we move forward into a new phase of our work.
- We are also very grateful for the continuing expertise and practical assistance of Bronwen Hillman, *ex officio* as Administrative Assistant and Database Manager, as we evaluate and improve communication within the Yearly Meeting.

Members of the Communications Committee: Jan Tappan, Co- Clerk and Historian *ex officio*; Andrea Harman, Co-clerk, Palo Alto; Allison Kirkegaard, Nashville; Sherri Sisson, Orange County. *Ex Officio:* Administrative Assistant, Database Manager: Bronwen Hillman, Mexico City; Archivist: George Mills, Palo Alto; Statistical Clerk: DJ Bloom, Appleseed; Youth Programs Coordinator: Keenan Lorenzato, Davis.