

## Communications Committee

Report to Representative Committee (RepCom) 2024

Communications Committee continues its ministry of nurturing and growing the beloved community by facilitating communication within and outside of Pacific Yearly Meeting.

- As reported at Annual Session 2023, we are working on a complete redesign of our yearly meeting website, an effort to make the website more user-friendly and efficient.
- We are currently working on backing up yearly meeting files on an offline drive.
- Communications Committee has accomplished one of its major goals in publishing the second, updated and expanded Pacific Yearly Meeting Directory on November 9, 2023, following the same procedure as the previous edition with an updated password. Looking forward to the future, we are discerning the way forward on a new idea to protect Friends' information in the directory along with some other sections of the website with similarly sensitive data. We plan to bring this issue and possible solutions to Representative Committee.

### Proposal for Representative Committee Consideration:

#### Creation of a password protected portion of the Pacific YM Website

Communications Committee proposes to create a password-protected portion of the website containing the most current version of the Pacific Yearly Meeting directory. Each person will create their own password. The password-protected portion of the website will be created in such a way that other materials could be stored there in the future, if Pacific Yearly Meeting agrees.

##### Criteria for getting a login account:

Communications Committee suggests that we permit automatic access to the password protected part of the website for those who are listed in the database (not necessarily the directory). For others, access would be approved by a designated administrator for that part of the directory.

##### Advantages:

- Increased security for the directory (so the "universal password" wouldn't be sent out).
- The password wouldn't need to change annually, or more often.
- Currently, users must enter the password each time they open the pdf of the directory.
- With a password protected portion of the website, the pdf of the directory would open without a password.

#### Email Lists:

If desired, we can include an online system on the password part of the website to enable individuals express interest in specific topics, which could be used for committee clerks create a mailing lists.

The goal of these lists would be to create, subscribe, and unsubscribe to email lists more easily (all emails on these lists would contain a way to unsubscribe from the list).

Committee members: Allison Kirkegaard (co-clerk), Jan Tappan (co-clerk and *ex officio* as Historian), Andrea Harman, Lynn Gazis, Sherri Sisson, Bronwen Hillman (*ex officio* as Administrative Assistant), DJ Bloom (*ex officio* as Statistical Clerk), George Mills (*ex officio* as Archivist), and Keenan Lorenzato (*ex officio* as Youth Programs Coordinator)